

. STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

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Minutes

December 13, 2018, 5:00 p.m.

Nevada Junior Livestock Office

1350 A Wells Ave., Reno NV 89512

Please note: The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting. The Board may combine two or more agenda items for consideration; and the Board may remove an item from the agenda. Items designated "For Possible Action", if no other action is designated, are for acceptance by vote of the board.

1. Call to order, roll call of members and establish a quorum – Matt McKinney called the meeting to order at 5:05 p.m. – **Board members present:** Matt McKinney, Tom Cates, Sarah Chvilicek, Dave Armstrong, Tracy Shane, Bev Elston, and Charles Mann. Board members absent, Tami Olsen – quorum established. Others present, Doris Hoskin, Board Assistant, Dennis Hellwinkel, Board Treasurer and Brandee Mooneyhan, NV Ag's office. Guests present, Rhonda Leach, Phil DeLone, Carl Clinger, Gloria Montero, Susan Rogers, Elizabeth Struble, and Brittany Fry.

2. Public Comment:
NONE.

3. Review and Approval of Agenda - It was moved by Tom Cates and seconded by Dave Armstrong – motion carried.

4. Review and approval of August 21, 2018 Minutes – It was moved by Tom Cates and seconded by Dave Armstrong – motion carried

Review and approval of September 5, 2018 Rules Sub-committee Minutes - tabled

Review and approval of October 18, 2018 Minutes - tabled

5. Financial Updates

Dennis Hellwinkel shared the current trail balance. He also noted that the new money market account has generated interest in access of what was received for the entire last year under the other account. Line item 4601 reflects show operations and includes RSLEC contract fees and Reno Rodeo T-Shirt donation. It was moved by Sarah Chvilicek and seconded by Tom Cates to receive and file the financial update – motion carried.

6. Correspondence

Request from High Desert Grange for use of panels on April 20, 2019 – It was moved by Sarah Chvilicek and seconded by Tom Cates to approve – motion carried.

Other Correspondence included notification that Tracy Shane was approved as a board member to NJLS.

7. 2018 Workshop Update

Matt McKinney will reported on the workshop. There was low turnout due to other events scheduled on the same day but those in attendance enjoyed the workshop and a lot of information was shared and provided a great learning opportunity for those in attendance. The YQCA workshop was also successful.

8. RSCVA/SMG Update –

Review and discussion of RSCVA proposed demolition of Exhibit Hall. – It was moved by Tom Cates and seconded by Charlie Mann to approve demolition – motion carried
Phil Delone and Rhonda Leach were present to provide updates. Rhonda Leach has returned to the RSCVA as the director of equestrian and sports events. It was announced that Michael Day is the new SMG CEO effective 1/3/19. It was reported that RSCVA is considering an expansion to the Convention Center, this request went before the RSCVA board and was approved which will add a \$2.00 per hotel night to cover the expansion costs. There is currently 12 million dollars built in for maintenance for RSLEC, which was approved by the RSCVA board and immediately available to begin work at RSLEC. It is estimated that it will cost 325,000 to demolish the armory but Washoe County indicted that they may want to repurpose the building but the RSCVA board did approve demolition on 9/5/18. The demolition is out for bid with a proposed completion of April 2019. The Exhibit Hall was also discussed, to reroof the building would cost \$724,000. The RSCVA board recommended that the exhibit hall be demolished (see NJLSB earlier action on this item). Bev Elston asked about pre-inspections of the building prior to demolition specific to any potential hazardous materials. RSCVA noted that is all in place and demolition is tentatively scheduled for Mid-April. Members of NJLS Board expressed concerns about demolition crews during the NJLS Show. Questions were asked specific to events that are already scheduled in the exhibit hall for 2019 – RSCVA has committed to finding suitable alternate locations for those events to include Washoe County 4-H. Matt McKinney asked if there were any plans to replace the exhibit hall – there is no timeline for replacement. Tracy Shane asked about any current plans for roof repairs to the main arena and livestock pavilion. There is no current timeline for those repairs. It was noted by members of the NJLS that the transition with SMG has been somewhat rocky and not at all as advertised. Bev Elston asked if there was a contact person on RSLEC grounds who will serve as a point of contact for NJLS Board. Rhonda Leach stated that the grounds crew is still in place. As a result of this report from RSCVA Tome Cates and Charlie Mann amended their original approve motion for demolition of the Exhibit hall to include that all demolition and debris removal be concluded by the 2019 NJLS Show – amended motion carried.

9. 2019 Show

For Possible Action

Note: items will be reviewed/updated as needed

- a. Proposed Schedule – The schedule will be updated and added to the Website. It is proposed that the scholarship announcements be moved to Sunday. It was moved by Bev Elston and seconded by Tom Cates to make that schedule change – motion carried
- b. Judges – There is a new Swine Judge – Al DeRose, still need to confirm Dairy Goat Judge
- c. Quality Assurance – Current list is posted
- d. Youth exhibitor T-shirts – The Reno Rodeo donation has already been received
- e. Food – Still in negotiations, Rhonda Leach is an advocate for NJLS. Matt McKinney will meet with RSCVA and SMG after the first of the year to confirm what can and cannot be done with food.
- f. Awards – It was reported that if we use vendors for gift certificates for NJLS awards we will have to do sales tax forms and collect forms and fees from vendors. Questions were also asked about the local vendors and not being able to staff a booth during NJLS. Utilizing area vendor increased reach and exposure for local businesses. It was also noted that specific limits would need to be set on gift certificates.
- g. Photographer – still accepting bids
- h. Sound – still working on layout
- i. Security – confirmed

- j. 2019 promotion of 80th annual show – establish an ad hoc marketing and promotion committee – ad hoc committee is Dave Armstrong, Charlie Mann and Scott Betz. Matt McKinney will participate as well as his schedule allows.
- k. Grader/Carcass Contest and plants for harvesting – USDA grader confirmed. Amilton DeMelo is the new supervisor of the meats lab and plant. Amilto has experience in industry and is looking to expand the plant and capacity. Mori Meats is open again so we are back to being able to utilize three plants.
- l. Auctioneer – confirmed
- m. Portable Restrooms – confirmed
- n. Other – Matt McKinney noted that there are four major ways to get in and out of the main arena. He will produce a map that lays out designated areas for animal movement and show arenas. Tables and chairs may need to be added to RLEC contract since we will have multiple arenas and areas showing. Dennis Hellwinkel asked the board to review donor forms. There will be a Past NJLS Board of Directors reception in Doc Bar.

10. OLD BUSINESS – Nothing to report

- a. Discussion and updates regarding an NJLS Foundation Account – It was moved by Sarah Chvilicek and seconded by Charlie Mann to remove this items from old business – motion carried.

11. Board Member Comment, Discussion of Future Agenda Items

NOTE: No deliberation may take place under this item. Future agenda items – Awards, the new NDA director, and approval of the NJLS office intern

12. Public Comment:

Carl Clinger asked about interpretation of rules that govern all youth livestock shows and exhibitions.

13. Set Date of next meeting - January 16, 2019

14. Adjournment – meeting adjourned at 6:20 p.m.

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)790-4600. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)790-4600, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno NV 89502.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

NEVADA DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE
LYON COUNTY COOPERATIVE EXTENSION OFFICE
WASHOE COUNTY COOPERATIVE EXTENSION OFFICE
CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE
PERSHING COUNTY COOPERATIVE EXTENSION OFFICE
NEVADA PUBLIC NOTICE WEBSITE – [HTTPS://NOTICE.NV.GOV](https://NOTICE.NV.GOV)
<http://agri.nv.gov/Administration/NJLSB/NJLSB/>