

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE

NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

Mailing: P.O. Box 8026 Reno, Nevada 89507

Physical: 1350A Wells Ave, Reno NV 89512

Office (775) 790-4600 Fax (775) 353-3611

Email: [NJLSB@agri.nv.gov](mailto:NJLSB@agri.nv.gov)

website: <http://agri.nv.gov/Administration/NJLSB/NJLSB/>

**Minutes**

**October 24, 2017, 5 p.m.**

**Washoe County Cooperative Extension Office**

**4955 Energy Way, Reno NV 89502**

---

**Please note:** The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting. The Board may combine two or more agenda items for consideration; and the Board may remove an item from the agenda. Items designated "For Possible Action", if no other action is designated, are for acceptance by vote of the board.

**1. Call to order, roll call of members and establish a quorum – 5:01**

**Members Present:** Matt McKinney, Tami Olsen, Tom Cates, Sarah Chvilicek, Bev Elston, Charlie Mann (Carson City), **Members Absent:** Dave Armstrong. Dennis Belcourt, AG's Office. Board staff: Doris Hoskin, Board Treasurer: Dennis Hellwinkel, Office Intern: Julia Stiltz. Guests: Remo Osmetti, Susan Rogers.

**2. Public Comment:**

**None**

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken, (NRS 241.020). Public Comment will be limited to three minutes per person.

**3. Review and Approval of Agenda**

Moved by Bev Elston, seconded by Tom Cates – motion carried

**For Possible Action**

**4. Review and approval of September 5 board meeting minutes,**

Moved by Tom Cates, seconded by Tami Olsen – motion carried

**For Possible Action**

**Review and approval of September 20 rules subcommittee minutes**

Moved by Bev Elston, seconded by Tom Cates – motion carried

**5. Election of Officers**

**Elections will be held for President, Vice President, and Secretary**

**Eligible board members for nomination.**

**Bev Elston**

**Charlie Mann**

**Dave Armstrong**

**Matt McKinney**

**Sarah Chvilicek**

**Tami Olsen**

## **Tom Cates**

Tom Cates moved, Tami Olsen seconded to keep the current officers: Matt McKinney, President, Tom Cates Vice President, Sarah Chvilicek, Secretary – motion carried

### **6. Financial Updates and 2018 proposed budget**

#### **For Possible Action**

Dennis Hellwinkel reviewed current statements  
List of un-cleared checks – with new system at bank checks are voided after 90 days  
Expenses- Carcass of merit payment and income of a Donation sent to extension office  
Awards funds  
Sarah Chvilicek moved and Bev Elston seconded to receive and file – motion carried  
Budget- 2018 Added \$2,000 from Reno Rodeo was moved to show donations to use for t-shirts  
Nothing put into budget for show equipment  
USDA Grader budget was bumped to \$1,600 due to more animals  
New to budget- Set up and take down expense \$1,000  
Bev Elston moved and Tami Olsen seconded to approve the proposed 2018 budget – motion carried

### **7. Correspondence**

#### **For Possible Action**

Binder available for review  
Binders up to date and present  
Emails present and up to present date

### **8. Report from The Grounds Committee**

#### **For Possible Action**

Vote of the full board on removal of armory  
Moved by Bev Elston and seconded by Tami Olsen to approve the removal of the armory – motion carried.

### **9. 2018 NJLS Show Proposed Rule Changes**

#### **For Possible Action**

Attached document  
Front page vice president name to be changed on rule document  
**Move to approve YQCA changes-** Motion carried  
Recommendation to designate UNR/Wolf Pack Meats as the harvest facility which may result in less stress on animals – This item will be a future agenda item  
Live transport with mobile slaughter- no availability, not possible due to USDA grading  
Pg. 9 Feeder show entries- 1 small and 1 large  
**Move to change feed show entries**  
Pg. 15 Grammar changes  
Pg. 16 Bold print change  
Pg. 17 Grammar change  
Pg. 31 2 classes gets turned into 1 (Ewe classes)  
No other issues  
Pg. 32 Specifically at \$20.00 per entry  
Request to reinstate rabbit pens instead of single fryers  
**Move that it will be left as single fryers-** Motion carried  
**No changes will be made to educational boards**  
**Request for peewee ribbons- no funding**

### **Request for dairy animal/breeding animal sale- denied**

**Letter-** Exhibitor showed animal at NJLS, sold, animal given back to seller, took to a different fair in bishop, sold it again, leader from area found out and wrote letter to board, NJLS has no rules against it, but California does.

**Proposed-** To adopt California rule of selling

**Rule Book Page 16- (Wording changes).** No exhibitor may exhibit an animal in another livestock fair, show, or sale once it has been shown and sold as a market animal at another livestock show, fair, or sale. Animals may be shown as breeding animals if ownership is approved.

**Move to accept change in rule-** motion carried.

**Gates-** Question if there is availability for emergency vehicle services. Answer is yes. Needs to be made public and written in the show schedule and the entry form

**Peewee Showman-** Showman will show animals that are currently on grounds

**\*Move by Bev Elston and seconded that all proposed changes will be accepted in rule book-** Motion carried.

### **10. 2018 Workshop Ideas**

Proposed topics/format/dates

Matt McKinney proposed a **Farm to Fork event with Local Chefs to include a possible fundraising dinner**

Matt will further review and bring back recommendations

### **11. 2018 Show**

#### **For Possible Action**

Note: items will be reviewed/updated as needed

- a. Proposed Schedule – May 2-6, 2018 – will be finalized and posted to website
  - a. Gate Lock Times – will be added to the schedule
- b. Judges – update on judges – all judges for Beef, Sheep, Swine, and Goats will return. Dennis will get contracts out soon. For 2018 a new rabbit judge will be needed
  - a. Tami will find Dairy Judge
- c. Quality Assurance – YQCA
  - a. YQCA is online and live, trained staff will be available to do in person training in state
- d. Youth exhibitor T-shirts – Reno Rodeo is sponsoring the 2018 t-shirts
  - a. Reno Rodeo funding
  - b. Option to notify club leaders for number of t-shirts early
- e. Food – confirm that Bev Elston will work on food/beverage for 2018 show
  - a. Confirmed that Bev Elston will work on food and beverages
  - b. Arabian horse show would like to utilize lions club for food with NJLS
- f. Awards – confirm that Tami Olsen will continue as chair of the awards committee. Also consider announcing the 2017 Carcass winner at the 2018 Awards Ceremony and present an award
  - a. Tami Olsen
  - b. 2017 Carcass winners will be announced
- g. Photographer – Authorize staff to post the announcement and bid proposal for the 2018 photographer  
Moved by Sarah Chvilicek and seconded by Bev Elston – motion carried
- h. Sound – updates
  - a. No changes
- i. Security – updates – confirm that Tom Cates will coordinate for the 2018 show
- j. Grader/Carcass Contest – Authorize Sarah Chvilicek to coordinate the USDA grader for NJLS carcass contest
  - a. Authorized
- k. Auctioneer – Authorize a board member to secure the 2018 auctioneer

- a. Authorized, Matt and Sarah will work on it
- I. Portable Restrooms – confirm that Tom Cates will coordinate for the 2018 show
  - a. Tom, good/ taken care of
- m. Show office staff – approve staff to secure show office staff person
  - a. Moved by Bev Elston and seconded by Tami Olsen - motion carried
- n. Other
  - a. Hauling of sale animals – If Wolf Pack meats is designated the harvest facility NJLS will only need one semi and one truck/trailer to haul all animals
  - b. Approve ear tag purchases for 2018 show
    - a. Moved by Charlie Mann and seconded by Tami Olsen - motion carried
  - c. Grounds set up

**12. 2018 Office/Show Aide**

**For Possible Action**

Approve office intern – Julia Stiltz, \$500 for fall semester and \$1000 for Spring Semester.  
 Moved by Tom Cates and seconded by Bev Elston - motion carried  
 Authorize staff to post for show aides for 2018 show.  
 Moved by Bev Elston and seconded by Tom Cates - Motion carried

**13. OLD BUSINESS**

**For Possible Action**

- a. Discussion and updates regarding an NJLS Foundation Account

**14. Public Comment:**

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken, (NRS 241.020). Public Comment will be limited to three minutes per person.

Update on RR, UNR, Dr. Payne, NJLS, Department of Ag, RSCLVA framework of cooperation set to bring back running of ground maintenance have money where we could go forward.  
 Facilities review process is convoluted due to lack of understanding of who actually owns the grounds. State facilities now knows they (the state) owns the grounds and the original request to look at the facilities review will now move forward.

**15. Set Date of next meeting**

**For Possible Action**

**30 November 2017  
 5:00 pm**

**16. Adjournment**

**For Possible Action**

**6:14 pm**

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)790-4600. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)790-4600, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno NV 89502.

**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:**

NEVADA DEPARTMENT OF AGRICULTURE  
 NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE

LYON COUNTY COOPERATIVE EXTENSION OFFICE  
WASHOE COUNTY COOPERATIVE EXTENSION OFFICE  
CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE  
PERSHING COUNTY COOPERATIVE EXTENSION OFFICE  
NEVADA PUBLIC NOTICE WEBSITE – [HTTPS://NOTICE.NV.GOV](https://NOTICE.NV.GOV)  
<http://agri.nv.gov/Administration/NJLSB/NJLSB/>