



# Outside Employment Policy

## Policy 2.8

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### **POLICY**

Per Nevada Revised Statute 561.105, the Board of Agriculture shall establish the policy of the Nevada Department of Agriculture (NDA).

The Outside Employment Policy shall prohibit outside employment that conflicts with the position’s duties, or functions, and responsibilities of the NDA. The policy shall also meet applicable federal and state statutes, Nevada Administrative Code (NAC) and applicable federal, state and department, policies, procedures, manuals, handbooks, directives and systems.

### **POLICY EFFECTIVE DATE**

June 9, 2021

### **LAST REVISED DATE**

April 16, 2021

### **REFERENCES (not all inclusive)**

NRS 284.143; NAC 284.738, 284.742, 284.754; State Administrative Manual 323; The Hatch Act, 5 U.S.C. § 1501 – 1508; State Employee Handbook; NDA Outside Employment Procedure

### **POLICY REPLACES A PREVIOUS POLICY DATED**

Outside Employment Policy #AG-1-HR-7 dated March 26, 2013

### **RESPONSIBILITIES**

The leadership team, consisting of the director, deputy director, and each administrator shall uphold the policies set forth by the Board of Agriculture.

### **APPLICABILITY**

This policy applies to all NDA staff, and those who work on behalf of the NDA.

### **APPROVED BY:**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Agriculture

\_\_\_\_\_  
Date

*This policy is not a substitute for relevant law or regulation, nor does it establish additional rights beyond those provided in law and regulation. This policy is intended to be used in conjunction with the state law and the Rules for State Personnel Administration (NRS & NAC 284).*