Travel Policy
Policy 2.5

POLICY
Per Nevada Revised Statue 561.105, the Board of Agriculture shall establish the policy of the Nevada Department of Agriculture (NDA).

The Travel Policy shall ensure all travel adheres to state requirements, and meets applicable federal and state statues, Nevada Administrative Code (NAC) and applicable federal, state and department, policies, procedures, manuals, handbooks, directives and systems.

POLICY EFFECTIVE DATE
March 10, 2021

LAST REVISED DATE
February 19, 2021

REFERENCES
NRS 281.160 - .1745; State Administrative Manual 0200

POLICY REPLACES A PREVIOUSLY POLICY DATED
Travel #AG-2-ADM-7 dated June 8, 2015

RESPONSIBILITIES
The leadership team, consisting of the director, deputy director, and each administrator shall uphold the policies set forth by the Board of Agriculture.

APPLICABILITY
This policy applies to all NDA staff, and those who work on behalf of the NDA.

APPROVED BY:

______________________________     ________________________
Director                      Date

Board of Agriculture

______________________________     ________________________
Date

This policy is not a substitute for relevant law or regulation, nor does it establish additional rights beyond those provided in law and regulation. This policy is intended to be used in conjunction with the state law and the Rules for State Personnel Administration (NRS & NAC 284).