

Nevada Board of Agriculture
Meeting Minutes
Wednesday, December 9, 2020 at 9 a.m.



**Remote Meeting
Information:**

Nevada Department of Agriculture

Meeting Link:

<https://nevadadepartmentofagriculture.my.webex.com/nevadadepartmentofagriculture.my/j.php?MTID=m1a05b750c5cf21103f41babe08c86d6f>

Meeting Number: 126 803 3397

Meeting Password: 7rEP7MYPr8P

Phone Join: +1-408-418-9388

Phone Access Code: 126 803 3397

Phone Password: 77377697

COVID-19 Notice

ALL PERSONS WISHING TO ATTEND THE MEETING MUST ATTEND VIA WEBEX OR TELEPHONICALLY.

- The open meeting law (Nevada Revised Statutes Chapter 241) requires public bodies such as the Nevada Board of Agriculture to conduct their meetings with at least one physical location.
- Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

Public notice

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (*). Two asterisks denote possible closed session (**). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board's jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at online at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/. You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/,
2. submit a completed public comment form before a board meeting via fax to 775-432-4263,
3. or submit a completed public comment form before a board meeting to Samantha Bellwood at sbellwood@agri.nv.gov.

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call Samantha Bellwood at 775-432-4263.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: the Nevada Department of Agriculture website at agri.nv.gov or www.notice.nv.gov. Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at agri.nv.gov or www.notice.nv.gov or by contacting Samantha Bellwood at (775) 432-4263 or sbellwood@agri.nv.gov.

Agenda

1. Open meeting-call meeting to order by Chair Paul Anderson

- A. Pledge of Allegiance
- B. Roll call

Board members in attendance: Paul Anderson, Jim Snyder, Heather Lackey, Varlin Higbee, Charlie Frey, Dave Coon, Woody Worthington, Boyd Spratling, Paul Noe, Tim Duffurena, Pete Paris

Staff members in attendance: Jennifer Ott, Jerri Conrad, Cadence Matijevich, Doug Farris, Ashley Jeppson, Homa Anooshehpour, Brandee Mooneyham, Samantha Bellwood, Amy Mitchell, William Striejewske

2. Public Comment

Trevor Newhouse, representing Hygieia Biological Laboratories, provided comment requesting the Board of Agriculture's and NDA's assistance in conversations with the Nevada Board of Pharmacy and their attempt to also regulate a vaccine for Epizootic Bovine Abortion.

Sean Gephart provided comment pertaining to the noxious weeds list and the encroachment of California noxious weed species Stinkwort (*Dittrichia gravelons*).

Doug Busselman, representing the Nevada Farm Bureau, provided comment seeking to have input on SB54 seeks to change the qualification of Board of Agriculture members.

3. Minutes

- A. *Approve September 9, 2020 meeting minutes (*for possible action*)

Heather Lackey moved to approve the September 9, 2020 minutes. Charlie Frey seconded the

motion. The motion passed.

4. Board Management

- A. *Election of Board Vice Chair – Paul Anderson, Chair (*for possible action*)

Paul Anderson nominated Varlin Higbee to serve as Vice Chair. Varlin Higbee accepted the nomination. Paul Anderson moved to elect Varlin Higbee as the next Vice Chair. Jim Snyder seconded the motion. The motion passed.

- B. *Election of Board Chair – Paul Anderson, Chair (*for possible action*)

Jim Snyder nominated Woody Worthington to serve as the next Board Chair. Woody Worthington accepted the nomination. Jim Snyder moved to elect Woody Worthington as the next Board Chair. Varlin Higbee seconded the motion. The motion was accepted. Due to a prior commitment, Woody Worthington appointed Paul Anderson to serve as acting chair for the remainder of the meeting.

- C. Board of Agriculture 2021 meeting dates – Samantha Bellwood, Executive Assistant (*for information*)

- i. March 10, 2021
- ii. June 9, 2021
- iii. September 8, 2021
- iv. December 8, 2021

5. Director's Report

- A. Report – Jennifer Ott, Director (*for information*)
- B. Operations during COVID-19 – Jennifer Ott, Director (*for information*)
- C. Bill Draft Request for Board Changes – Jennifer Ott, Director (*for information*)
- D. Nevada Administrative Code (NAC) updates – Jennifer Ott, Director (*for information*)

6. Animal Industry

- A. Board update – Doug Farris, Administrator (*for information*)

7. Food and Nutrition

- A. Board update – Homa Anooshehpour, Administrator (*for information*)

8. Administration

- A. Board update – Jerri Conrad, Deputy Director (*for information*)
- B. *Department Contracts policy revision – Jerri Conrad, Deputy Director (*for possible action*)
- C. *Department Procurement policy revision – Jerri Conrad, Deputy Director (*for possible action*)
- D. *Department Attendance and Leave policy revision – Jerri Conrad, Deputy Director (*for*

possible action)

Varlin Higbee moved to approve agenda items 8b – 8d with corrections to the revision dates. Paul Noe seconded the motion. The motion passed.

9. Plant Industry

A. Board update – Ashley Jeppson, Administrator (*for information*)

10. Consumer Equitability

A. Board update – Cadence Matijevich, Administrator (*for information*)

B. *Discussion and adoption of proposed regulations for LCB File No. R080-20 regarding the amendment of regulations pertaining to chapter 590 of the Nevada Administrative Code (*for possible action*)

Paul Anderson opened the hearing for the adoption of proposed regulations for LCB File No. R080-20. NDA Chemist, William Striejewske, provided a presentation that outlined the proposed changes to NAC 590.

Paul Anderson opened the hearing for public comment.

Peter Krueger stated that the Petroleum Marketers Association was supportive of the proposed changes

Paul Noe moved to adopt the proposed regulation in LCB File No. R080-20 regarding the amendment of regulations pertaining to NAC 590. Heather Lackey seconded the motion. The motion passed.

11. Public Comment

Doug Busselman, representing the Nevada Farm Bureau, gave public comment requesting that the Board of Agriculture and NDA provide clearer communications and more opportunities for engagement with industry.

12. Adjournment

Paul Anderson adjourned the meeting at 12:25PM.