

Nevada Board of Agriculture

Meeting minutes

Wednesday, December 4, 2019 at 9 a.m.



Meeting location: Nevada Department of Agriculture

2300 East St. Louis Avenue
Las Vegas, NV 89104
702-668-4590

Video conference:

Nevada Department of Agriculture
405 South 21st St.
Sparks, NV 89431
775-353-3601

Nevada Department of Agriculture
4780 East Idaho Street
Elko, NV 89801
775-778-0270

Public notice

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (*). Two asterisks denote possible closed session (**). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board's jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at every board meeting and daily, during office hours, in the lobby of each Nevada Department of Agriculture office and online at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/. You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/,
2. complete a public comment form at a board meeting and submit it in person into the Board of Agriculture public comment box,
3. submit a completed public comment form before a board meeting via fax to 775-353-3661,
4. or submit a completed public comment form before a board meeting, at any of our offices, into the Board of Agriculture public comment box in the lobbies listed below.
 - a. Nevada Department of Agriculture: 405 S. 21st Street, Sparks, NV 89431
 - b. Nevada Department of Agriculture: 4780 E. Idaho Street, Elko, NV 89801
 - c. Nevada Department of Agriculture: 2300 E. St. Louis Avenue, Las Vegas, NV 89104

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call the executive assistant at 775-353-3619.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, Nevada Department of Agriculture, 2150 Frazer Avenue, Sparks, NV 89431, Nevada Department of Agriculture, 4780 E. Idaho Street, Elko, NV 89801, Nevada Department of Agriculture, 2300 St. Louis Avenue, Las Vegas, NV 89104, State of Nevada Capitol Building, Carson City NV, State Library and Archives, Carson City. Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at agri.nv.gov or www.notice.nv.gov or by visiting the Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, attention executive assistant.

Agenda

1. Open meeting-call meeting to order by Chair Paul Anderson at 9:00 AM.

- A. Pledge of Allegiance
- B. Roll call

Las Vegas board: Tim Dufurrena, Varlin Higbee, Dave Coon, Dr. Boyd Spratling, Paul Anderson, Paul Noe, Jim Snyder. Las Vegas staff: Alora Bartosz, Jennifer Ott, Dennis Belcourt, Jerri Conrad, Cadence Matijevich.

Las Vegas visitors: Carolyn Dufurrena, Dr. Gerald Huff, Doug Busselman.

Sparks board: Charlie Frey, Woody Worthington, Heather Lackey. Sparks staff: Ciara Ressel, Joe Dibble, Mark Jensen. Sparks visitors: Peter Kreuger.

Elko board: Pete Paris. Elko staff: Meghan Brown.

2. Public Comment

Las Vegas: Dr. Gerald Huff, DVM, expressed concern over the vacant State Veterinarian position and requested additional enforcement and protocol for animal disease outbreak or suspicion. Specifically, large events such as NFR were addressed and the economic impact possibilities of not containing disease rapidly enough.

3. Minutes

- A. *Approve Sept 4, 2019 meeting minutes (*for possible action*)

Dr. Boyd Spratling made the motion to approve the September 4, 2019 meeting minutes as presented. Paul Noe seconded this motion. The motion passed.

4. Director's Report

- A. Report – Jennifer Ott, Director (*for information*)

5. Food & Nutrition

- A. Board update – Joe Dibble, School Nutrition Supervisor (*for information*)

6. Plant Industry

- A. Board update – Ashley Jeppson, Administrator (*for information*)
- B. Presentation on the USDA Interim Hemp Rules released November 2019 – Ashley Jeppson, Administrator (*for information*)

7. Administration

- A. Board update – Jerri Conrad, Deputy Director (*for information*)
- B. *Department Operating a State Vehicle policy revision approval – Jerri Conrad, Deputy Director (*for possible action*)

Paul Noe made the motion to approve the Department Operating a State Vehicle policy as written. Jim Snyder seconded this motion. The motion passed.

- C. *Department Fleet Management policy revision approval – Jerri Conrad, Deputy Director (*for possible action*)

Jim Snyder made the motion to approve the Department Fleet Management policy after amending the document to change the word “equipment” to “vehicles”. Paul Noe seconded this motion. The motion passed.

8. Board Management

- A. *Board of Agriculture 2020 meeting dates – Alora Bartosz, Executive Assistant (*for possible action*)
 - i. February 19, 2020 – Sparks
 - ii. June 3, 2020 – Sparks
 - iii. September 2, 2020 – Elko
 - iv. December 2, 2020 – Las Vegas

Tim Dufurrena made the motion to change the December 2, 2020 date to December 9, 2020, and to approve the dates with that amendment. Jim Snyder seconded this motion. The motion passed.

9. Consumer Equitability

- A. Board update – Cadence Matijevich, Administrator (*for information*)
- B. Report on motor vehicle fuel standards and consideration on E15 as an approved motor vehicle fuel in Nevada – Cadence Matijevich, Administrator (*for information*)

10. Animal Industry

- A. Board update – Doug Farris, Administrator (*for information*)

11. Public Comment

Reno – Peter Kreuger, of the Petroleum Marketers Association, commented on E15 motor vehicle fuel in Nevada. Mr. Kreuger expressed concerns with labeling and consumer education, should E15 be approved. He also thanked Director Ott and Administrator Matijevich for their involvement in recent fuel shortages.

12. Adjournment

Chair Paul Anderson adjourned the meeting at 12:07 PM.