

**Nevada Board of Agriculture**  
Meeting minutes  
*Wednesday, September 4, 2019 at 9 a.m.*



**Meeting location:** Nevada Department of Agriculture  
405 South 21<sup>st</sup> Street  
Sparks, NV 89431  
775-353-3601

**Video conference:** Nevada Department of Agriculture Nevada Department of Agriculture  
2300 East St. Louis Avenue 4780 East Idaho Street  
Las Vegas, NV 89104 Elko, NV 89801  
702-668-4590 775-778-0270

**Public notice**

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (\*). Two asterisks denote possible closed session (\*\*). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board's jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at every board meeting and daily, during office hours, in the lobby of each Nevada Department of Agriculture office and online at [http://agri.nv.gov/Administration/Board\\_of\\_Agriculture/Board\\_of\\_Agriculture\\_Public\\_Comment/](http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/). You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at [http://agri.nv.gov/Administration/Board\\_of\\_Agriculture/Board\\_of\\_Agriculture\\_Public\\_Comment/](http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/),
2. complete a public comment form at a board meeting and submit it in person into the Board of Agriculture public comment box,
3. submit a completed public comment form before a board meeting via fax to 775-353-3661,
4. or submit a completed public comment form before a board meeting, at any of our offices, into the Board of Agriculture public comment box in the lobbies listed below.
  - a. Nevada Department of Agriculture: 405 S. 21st Street, Sparks, NV 89431
  - b. Nevada Department of Agriculture: 4780 E. Idaho Street, Elko, NV 89801
  - c. Nevada Department of Agriculture: 2300 E. St. Louis Avenue, Las Vegas, NV 89104

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call the executive assistant at 775-353-3619.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, Nevada Department of Agriculture, 2150 Frazer Avenue, Sparks, NV 89431, Nevada Department of Agriculture, 4780 E. Idaho Street, Elko, NV 89801, Nevada Department of Agriculture, 2300 St. Louis Avenue, Las Vegas, NV 89104, State of Nevada Capitol Building, Carson City NV, State Library and Archives, Carson City. Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at [agri.nv.gov](http://agri.nv.gov) or [www.notice.nv.gov](http://www.notice.nv.gov) or by visiting the Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, attention executive assistant.

## **Agenda**

### **1. Open meeting-call meeting to order by Chair Paul Anderson at 9:00 AM**

- A. Pledge of Allegiance
- B. Roll call

Sparks Board: Pete Paris, Paul Noe, Jim Snyder, Heather Lackey, Boyd Spratling, Paul Anderson, Varlin Higbee, Charlie Frey, Woody Worthington, Tim Dufurrena. Sparks Staff: Jennifer Ott, Dennis Belcourt, Jerri Conrad, Doug Farris, Cadence Matijevich, Andre Urruty, Rebecca Allured, Dillon Davidson, Jay Ludlow, Ashley Jeppson, Homa Anooshepoor, Amber Smyer. Public: Audrey Spratling, Marie Duncan, Gary Kulaszewski.

Las Vegas Board: Dave Coon. Public: Mark French.

Elko Public: Lili Wolf, Neil McQueary, Jennifer Garrett.

### **2. Public Comment**

Sparks – Marie Duncan: Requested help with getting a name changed on a brand.

### **3. Minutes**

- A. \*Approve June 5, 2019 meeting minutes (*for possible action*)

Boyd Spratling moved to approve the June 5, 2019 meeting minutes. Heather Lackey seconded the motion. Motion passed.

### **4. Director's Report**

- A. Report – Jennifer Ott, Director (*for information*)
- B. \*Department governance policy approval – Jennifer Ott, Director (*for possible action*)

Woody Worthington moved to approve the governance policy. Paul Noe seconded the motion. Motion passed.

### **5. Food & Nutrition**

- A. Board update – Homa Anooshepoor, Administrator (*for information*)

### **6. Plant Industry**

- A. Board update – Ashley Jeppson, Administrator (*for information*)
- B. \*Nevada Seed Council requests authority to expend \$2,951.01 from the 4544-10\* alfalfa seed research and promotion account, per NRS 587.151, in order to maintain membership accreditation with the

National Alfalfa Forage Alliance – Ashley Jeppson, Administrator (*for possible action*)

Woody Worthington made a motion to approve the expenditure of \$2,951.01 from the alfalfa seed research and promotion account to maintain membership with the National Alfalfa Forage Alliance. Varlin Higbee seconded the motion. Motion passed.

## **7. Administration**

- A. Board update – Jerri Conrad, Deputy Director (*for information*)
- B. \*Department uniform policy revision approval – Jerri Conrad, Deputy Director (*for possible action*)

Boyd Spratling made a motion to approve the uniform policy revision. Heather Lackey seconded this motion. Motion passed.

- C. \*Request to expend \$695.00 from the 4544-10\* alfalfa seed research and promotion account, per NRS 587.151, for the Global and Industry Trade Coordinator to attend the 2019 Western Alfalfa & Forage Symposium on November 19-21 in Reno in order to better the promotion and marketing efforts of Nevada alfalfa – Dillon Davison, Global and Industry Trade Coordinator (*for possible action*)

Woody Worthington made a motion to approve the expenditure of \$695.00 from the alfalfa seed research and promotion account for the Global and Industry Trade Coordinator to attend the 2019 Western Alfalfa & Forage Symposium. Charlie Frey seconded this motion. Motion passed.

## **8. Board Management**

- A. \*Board discussion and possible suggested revision of bylaw draft (*for possible action*)

Charlie Frey made a motion to adopt the bylaws as presented to the board. Varlin Higbee seconded this motion. Motion passed.

## **9. Consumer Equitability**

- A. Board update – Cadence Matijevec, Administrator (*for information*)

## **10. Animal Industry**

- A. Board update – Doug Farris, Administrator (*for information*)
- B. Update on trichomoniasis law and board discussion – Doug Farris, Administrator (*for information*)
- C. \*Request to go to workshop and hearing to amend NAC 573 – Amendments related to public sales of livestock, based on changes to NRS 573 due to the passage of SB417 in the 80<sup>th</sup> session of the Nevada Legislature – Doug Farris, Administrator (*for possible action*)

Charlie Frey made a motion to approve the request for NDA staff to go to workshop and hearing to amend NAC

573. Varlin Higbee seconded the motion. Motion passed.

**11. Public Comment**

Elko – Neil McQueary: Requests that the State Veterinarian remain based in Elko and also spoke to the need for stronger trichomonosis regulation.

**12. Adjournment**

The meeting was adjourned by Chairman Paul Anderson at 12:00 PM.

\*Note that the original agenda contained incorrect budget account information in agenda items 6B and 7C. The budget account originally listed was budget account 4554-01. This account has been changed in these minutes to reflect the correct budget account number, 4544-10.