

**Nevada Board of Agriculture**  
Meeting minutes  
*Wednesday, Dec. 12, 2018 at 8 a.m.*



**Meeting location:** Nevada Department of Agriculture  
2300 East St. Louis Avenue  
Las Vegas, NV 89104  
702-668-4590

**Video conference:** Nevada Department of Agriculture Nevada Department of Agriculture  
405 South 21<sup>st</sup> St 4780 East Idaho Street  
Sparks, NV 89431 Elko, NV 89801  
775-353-3601 775-778-0270

**Public notice**

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (\*). Two asterisks denote possible closed session (\*\*). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board's jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. Public comment may be time limited upon the discretion of the chair person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at every board meeting and daily, during office hours, in the lobby of each Nevada Department of Agriculture office and online at [http://agri.nv.gov/Administration/Board\\_of\\_Agriculture/Board\\_of\\_Agriculture\\_Public\\_Comment/](http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/). You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at [http://agri.nv.gov/Administration/Board\\_of\\_Agriculture/Board\\_of\\_Agriculture\\_Public\\_Comment/](http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/),
2. complete a public comment form at a board meeting and submit it in person into the Board of Agriculture public comment box,
3. submit a completed public comment form before a board meeting via fax to 775-353-3661,
4. or submit a completed public comment form before a board meeting, at any of our offices, into the Board of Agriculture public comment box in the lobbies listed below.
  - a. Nevada Department of Agriculture: 405 S. 21st Street, Sparks, NV 89431
  - b. Nevada Department of Agriculture: 4780 E. Idaho Street, Elko, NV 89801
  - c. Nevada Department of Agriculture: 2300 E. St. Louis Avenue, Las Vegas, NV 89104

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call the executive assistant at 775-353-3619.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, Nevada Department of Agriculture, 2150 Frazer Avenue, Sparks, NV 89431, Nevada Department of Agriculture, 4780 E. Idaho Street, Elko, NV 89801, Nevada Department of Agriculture, 2300 St. Louis Avenue, Las Vegas, NV 89104, State of Nevada Capitol Building, Carson City NV, State Library and Archives, Carson City. Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at [agri.nv.gov](http://agri.nv.gov) or [www.notice.nv.gov](http://www.notice.nv.gov) or by visiting the Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, attention executive assistant.

## Agenda

### 1. Open meeting-call meeting to order by Chair Paul Anderson

- A. Pledge of Allegiance
- B. Roll call

Las Vegas board: Paul Noe, Jim Snyder, Heather Lackey, Paul Anderson, Boyd Spratling, Dave Coon, Varlin Higbee, Tim Duffurena, Pete Paris. Las Vegas staff: Jerri Conrad, Dennis Belcourt, Alora Bartosz, Cadence Matijevich, Doug Farris, Homa Anooshehpour, JJ Goicoechea. Sparks board: Charlie Frey, Woody Worthington. Sparks staff: Ashley White, Shawn McFalls, Rebecca Allured, Debra Crowley, Jennifer Ott. Elko board: None. Elko staff: Lori Elliott.

### 2. Public Comment

General public comment was given by individuals interested in the management of the Virginia Range Estray horses – please see attached.

### 3. Board Presentations

- A. \*Oath of office: Paul Noe, Varlin Higbee – Dennis Belcourt, Nevada Deputy Attorney General (*for possible action*)
- B. \*Board of Agriculture 2019 meeting dates – Alora Bartosz, Executive Assistant (*for possible action*)
  - i. March 6, 2019, Sparks or Carson City
  - ii. June 5, 2019, Sparks
  - iii. September 4, 2019, Elko
  - iv. December 4, 2019, Las Vegas

Pete Paris made a motion to accept the listed meeting dates for the 2019 quarterly Board of Agriculture meetings. Heather Lackey seconded the motion. The motion passed.

- C. Discussion regarding the recruitment process to appoint a new Director – Paul Anderson, Chairman (*for information*)

### 4. Minutes

- A. \*Approve September 5, 2018 meeting minutes (*for possible action*)

Boyd Spratling made a motion to approve the September 5, 2018 meeting minutes. Jim Snyder seconded this motion. The motion passed.

### 5. Director's Report

- A. Report – Jerri Conrad, Interim Director (*for information*)

**6. Administration**

- A. Board update – Debra Crowley, Fiscal Administrator (*for information*)
- B. Board update – Rebecca Allured, Public Information Officer II (*for information*)

**7. Animal Industry**

- A. Board update – Doug Farris, Administrator (*for information*)

**8. Consumer Equitability**

- A. Board update – Cadence Matijevich, Administrator (*for information*)

**9. Food & Nutrition**

- A. Board update – Homa Anooshehpoor, Administrator (*for information*)

**10. Plant Industry**

- A. Board update – Jennifer Ott, Administrator (*for information*)

**11. Public Comment**

General public comment was given by individuals interested in the management of the Virginia Range Estray horses – please see attached.

**12. Adjournment**

Chairman Paul Anderson adjourned the meeting at 10:22 AM.