



June 4, 2024, Board Report

Division of Administrative Services

Division Overview

Pending matters of significance

- 2025 - 2027 Budget Build
- Over the past quarter, the Nevada Department of Agriculture (NDA) has been making strides to be 100% compliant across the agency for all Nevada State employee required training to be up-to-date and completed by June 1, 2024.

Partnership activities

- The Nevada Department of Agriculture (NDA) will be partnering with the Reno Aces for the Sunday, July 28, 2024 game against the Las Vegas Aviators to support the Nevada Craft Beverage Passport and the local craft beverage producers. You can purchase discounted tickets [here](#).

Program Updates

Trade and Economic Development

- NDA's senior trade officer traveled to Seoul, South Korea February 26 – 29 to meet with several local and national government entities on trade and agricultural policy opportunities between Nevada and South Korea.
- Held an inbound trade mission in Las Vegas with delegations of buyers from Japan and the Association of Southeast Asian Nations (ASEAN) March 25 – 26.
 - 14 Nevada food, beverage & agriculture companies attended
 - 153 one-on-one business meetings were conducted
- The Women's Farm to Food Accelerator Program concluded, with 9 out of 10 women completing the program with a finished value-added product.
- NDA hosted the Ahafo Minister and delegation from Ghana to discuss agricultural trade, water resource initiatives, and future collaborative opportunities between Nevada and Ghana.
- A 'Recognition of Partnership' was signed by Nevada & Ghana.
- The first two individuals have completed the entire Nevada Craft Beverage Passport contributing over \$3,200 to the Nevada craft beverage industry in the span of four months.

Communications Team

- News releases and stories:
 - [Departments of Agriculture to remove non-native starling populations in Fallon](#)
 - [Meghan Brown named new NDA Division of Plant Health and Compliance Administrator](#)
 - [\\$1.2 million will be awarded for middle-of-the-supply-chain improvement projects and equipment – Horti Daily, Lincoln County Record](#)
 - [Nevada Department of Agriculture unveils new logo](#)

- [Milk and meat supplies remain safe as states monitor for bird flu in cows - KTVN, KOLO, The Record-Courier](#)
- [Families encouraged to complete Free- and Reduced-Meal Eligibility Form so students in need continue to receive free meals - CarsonNOW, Nevada Appeal, KSNV](#)
- [Mormon cricket treatment planning underway in northern Nevada - KSNV, KRNV, KOLO, Nevada Appeal](#)
- [Senior Farmers' Market Nutrition Program kicks off in Southern Nevada](#)
- Other news stories:
 - ['Pump creep' – why you may not be getting your money's worth at the gas station](#)
 - [Mormon crickets to headline meeting later this month](#)
 - [Some gas pumps across Southern Nevada could be short-changing customers](#)
 - [Popular locally grown food program needs more funding, food banks tell legislators](#)
 - [From Boom to Bust](#)
 - [Nevada Farm Network launches to support Nevada agricultural producers](#)
 - [Seed Money](#)
 - [Online network launches to support Nevada agricultural producers](#)
 - [Effects of veterinary shortage seen across Nevada](#)
 - [Tennessee Recovers \\$7.2 Million in Farm and Food Bank Funding After Federal Grant Fumble](#)
 - [Research report: Fertility control slows wild horse population growth](#)
- The communications team continues to implement four concurrent communication plans with tactics including:
 - [Monthly Newsletters](#)
 - [Industry Updates](#)
- Staff have completed the following educational and promotional materials:
 - Agriculture Day celebrations, tours and outreach
 - Senior Farmers Market Nutrition Program coupons and outreach
 - Summer Food Service Program outreach and advertisements
- Staff have fielded 29 public records requests in 2024, of which 23 are completed.

Agricultural Literacy

- Moolissa outreach activities:
 - Ag Fest, Lahontan Elementary School on April 18
 - Take Your Kid to Work Day, Attorney General's Office, April 25
 - Genoa Heritage Days, Genoa, April 27
 - Farm Day, Rancho San Rafael Park, April 28
 - Scarselli Elementary School Ag Day, Gardnerville, May 30
 - Moving Forward Together Powwow, Fallon, May 31 – June 2
 - Nevada Field Day and Ag Expo, UNR, May 31
- 95th Nevada Future Farmers of America (FFA) State Convention held March 25 – 28 in Reno with FFA chapters from across the state to receive recognition, compete in state level leadership and career contests.

General Administrative Services

- Budget Account review:
 - BA 4545
 - BA 4600



Budget Account 4545
Agriculture Registration and
Enforcement

Budget Account 4600
Predatory Animal and Rodent
Control

Amara Vigil

Administrative Services Administrator

June 4, 2024



Nevada
Department
of Agriculture

Agriculture Registration and Enforcement

34 FULLTIME EMPLOYEES

ADMIN ASSISTANT 2 (3)

ADMIN ASSISTANT 3

AGRICULTURIST 1 (5)

AGRICULTURIST 2 (8)

AGRICULTURIST 3 (6)

AGRICULTURIST 4 (3)

CHEMIST 3 (2)

CHEMIST 4

CHEMIST 5

PLANT DEPUTY DIVISION ADMINISTRATOR

PLANT DIVISION ADMINISTRATOR

ENVIRONMENTAL SCIENTIST 2

ENVIRONMENTAL SCIENTIST 4



Agriculture Registration and Enforcement Revenue

	FY 2022 ACTUALS	FY 2023 ACTUALS	FY 2024 WORKING BUDGET	FY 2024 ACTUALS AS OF 6/2/2024	FY 2025 BUDGET
BEGINNING CASH	3,267,243	2,990,979	2,681,285	2,681,285	1,501,161
EPA PESTICIDE ENFORCEMENT	339,088	353,004	592,955	241,881	574,542
FARMER RANCH ASSISTANCE 10.525	-	170,291	273,135	165,364	-
USDA ORGANIC HANDLER COST SHARE	-	109,695	60,811	30,570	103,547
FEDERAL GRANT-FOUNDATION SEED PROGRAM	-	29,686	47,055	17,919	-
GREAT BASIN NATIVE SEED COLLECTION	-	-	320,487	-	-
USDA FOREST SERVICE 10.724	-	-	219,728	-	-
PEST CONTROL OPERATOR LICENSE	396,332	388,336	385,128	355,193	385,128
PHYTO CERTIFICATE DOCUMENT FEE	26,942	18,970	37,960	34,223	37,960
NURSERY LICENSES	175,129	193,157	172,466	36,736	172,466
HEMP PROGRAM FEES	80,920	62,696	131,558	32,267	123,352
OTHER SEED CERTIFICATION FEES	109,426	90,927	109,426	70,963	102,286
PRODUCER CERTIFICATION FEES	11,917	16,535	12,568	15,684	12,568
WAL-MART INSPECTION FEES	5,264	10,275	5,000	4,608	5,000
RESTRICTED USE PESTICIDE CERT	20,108	27,270	20,108	15,963	13,125
WEED FREE INSPECTIONS	16,908	21,696	11,114	18,114	11,114
PESTICIDE REGISTRATION FEE	1,676,105	23	1,592,753	1,579,802	1,592,753
FERTILIZER TONNAGE REG FEE	527,841	1,638,037	535,227	490,075	535,227
ANTIFREEZE REGISTRATION FEE	45,618	531,667	34,792	15,680	34,792
SHIPPING POINT INSPECTION FEES	59,627	36,766	72,108	32,065	72,108
CONDITIONAL INSPECTION FEES	19,725	69,088	17,251	21,498	17,251
COOL SURVEILLANCE	13,200	18,143	18,067	18,400	18,067
TWINE SALES-WEED FREE CERTIFICATION	2,960	16,800	4,210	2,193	4,210
BOOK AND PAMPHLET SALES	22,458	2,346	22,282	10,810	22,282
MISCELLANEOUS REVENUE	-	17,166	75,000	-	75,000
TRANSFER IN FEDERAL ARPA	-	32,479	-	-	-
TRANSFER FROM WILDLIFE DEPARTMENT	-	7,614	52,387	-	-
TRANSFER FROM NEVADA DIVISION OF HEALTH	54,200	54,200	54,200	53,628	54,200
TRANSFER FROM TRANSPORTATION	95,500	95,500	95,500	95,500	95,500
TOTAL REVENUE	6,966,512	7,003,343	7,654,561	6,040,422	5,563,639



Agriculture Registration and Enforcement Expenditures

	FY 2022 ACTUALS	FY 2023 ACTUALS	FY 2024 WORKING BUDGET	FY 2024 ACTUALS AS OF 6/2/2024	FY 2025 BUDGET
PERSONNEL SERVICES	2,165,507	2,588,526	2,911,749	2,307,637	3,020,294
OUT OF STATE TRAVEL	6,078	8,499	10,112	5,392	10,112
IN STATE TRAVEL	79,181	77,841	90,487	69,816	93,229
OPERATING EQUIPMENT	209,518	129,519	249,087	119,492	233,598
FARMER RANCH ASSISTANCE 10.525	938	169,353	250,000	165,364	-
SHIPPING POINT INSPECTION	8,054	10,173	10,934	7,246	10,541
GLOBAL TRADE AND MARKETING	-	5,688	6,800	1,191	-
TRANSFER TO BA 4557	58,420	62,703	53,341	53,341	53,869
EPA PESTICIDE ENFORCEMENT	92,064	57,581	238,106	68,283	167,434
EPA PESTICIDE CERTIFICATION	-	-	118,081	-	-
NV FOUNDATION SEED PROGRAM	-	-	17,165	-	-
NOXIOUS WEED CONTROL	17,987	24,905	27,513	23,046	26,977
HEMP PROGRAM	101,441	20,333	30,997	7,193	38,465
OTHER SEED CERTIFICATION	19,044	20,486	19,722	19,493	19,460
BLM NATIVE SEED	6,187	13,472	37,254	226	4,362
NURSERY PROGRAM	16,869	15,842	12,411	4,241	12,136
PESTICIDE DISPOSAL FUND	65,000	53,611	65,250	20,340	65,250
NEVADA FOUNDATION SEED PROGRAM	-	15,604	-	-	-
PESTICIDE CONTAMINATION PROGRAM	15,000	-	19,441	7,500	19,441
PEST CONTROL OPERATOR PROGRAM	22,590	17,564	16,345	13,435	15,809
USDA ORGANIC PRODUCER COST SHARE	-	7,614	-	-	-
NDOW FOUNDATION SEED SUBGRANT	-	-	38,530	-	-
INFORMATION SERVICES	98,519	96,589	144,941	95,581	123,071
PESTICIDE CONTAMINATION PROGRAM USGS	-	15,000	-	-	-
GREAT BASIN NATIVE SEED COLLECTION	-	-	227,000	5,000	-
WEED FREE FORAGE CERTIFICATION	2,055	1,586	3,265	2,674	3,265
UNIFORMS	1,778	1,125	3,852	364	3,852
TRANSFER TO AGRICULTURE ADMINISTRATION	965,284	903,931	1,051,546	917,362	898,362
RESERVE BALANCE FORWARD	2,990,978	2,681,285	1,998,710	2,124,764	742,190
PURCHASING ASSESSMENT	3,780	4,514	1,922	1,442	1,922
EXPENDITURE TOTALS	6,966,512	7,003,343	7,654,561	6,040,422	5,563,639



PREDATORY ANIMAL & RODENT CONTROL

7 FULLTIME EMPLOYEES

FIELD ASSISTANT 2 (7)



PREDATORY ANIMAL & RODENT CONTROL

	FY 2022 ACTUALS	FY 2023 ACTUALS	FY 2024 WORKING BUDGET	FY 2024 ACTUALS AS OF 6/2/2024	FY 2025 BUDGET
APPROPRIATIONS	931,698.00	945,301.00	913,716.00	913,716.00	921,146.00
REVERSIONS	(210,930.00)	(94,130.00)			
COUNTY REIMBURSEMENTS	16,563.40	19,415.60	18,501.00	17,969.00	18,501.00
TRANSFER IN FEDERAL ARPA	-	2,214.72			
TRANSFER FROM WILDLIFE DEPT	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
TOTAL REVENUE	751,331.40	886,801.32	946,217.00	945,685.00	953,647.00

REVENUE



PREDATORY ANIMAL & RODENT CONTROL

	FY 2022 ACTUALS	FY 2023 ACTUALS	FY 2024 WORKING BUDGET	FY 2024 ACTUALS AS OF 6/2/2024	FY 2025 BUDGET
PERSONNEL SERVICES	316,187.96	382,774.09	422,275.00	357,636.42	436,382.00
OPERATING	50,721.91	52,527.29	1,622.00	959.78	1,630.00
INFORMATION TECHNOLOGY	2,878.99	2,860.99	2,917.00	2,917.00	3,000.00
UNIFORMS	230.50	-	1,278.00	-	1,278.00
CONTRACT SERVICES - ELY	200,706.75	264,544.87	312,735.00	182,921.94	312,735.00
DEPARTMENT COST ALLOCATION	180,601.55	184,091.00	205,389.00	205,389.00	198,621.00
PURCHASING ASSESSMENT	3.00	3.00	1.00	0.75	1.00
TOTALEXPENDITURES	751,330.66	886,801.24	946,217.00	749,824.89	953,647.00

EXPENDITURES

