MEMORANDUM

TO: Nevada Department of Agriculture Offices
State Capitol Building
State Library and Archives
Dennis Belcourt – AG's Office

FROM: Lynn Hettrick, Division Administrator – 775-353-3729
LHetrick@agri.nv.gov  Fax Number 775-353-3661


DATE: October 5, 2017

I have attached a copy of the agenda for the Nevada Department of Agriculture Workshop that will be held on; Thursday, October 26, 2017.

Please post the agenda for NAC 576 before 9:00am on 15 days before Meeting date, per open meeting law and return this memo to my attention, signed with the date of posting, as I need this for our files.

We appreciate your assistance in this posting.

Thank you.

Distribution: State Capitol Building
State Library and Archives
Dennis Belcourt – AG’s Office
Sparks Office – Nevada Department of Agriculture
Las Vegas Office – Nevada Department of Agriculture
Elko Office – Nevada Department of Agriculture
Consumer Equitability – Department of Agriculture

OFFICE: __________________________

SIGNATURE: ________________________

DATE & TIME OF POST: __________________________
MEETING NOTICE AND AGENDA
Public Hearing
Notice of Workshop

LOCATION:
Nevada Department of Agriculture
405 S. 21st Street
Sparks, NV 89431
Phone: 775-353-3601

Video-conference to:
Nevada Department of Agriculture
2300 E. St Louis Avenue
Las Vegas, NV 89104
Phone 702-668-4590

DATE AND TIME:
Thursday, October 26, 2017

Public comment will be taken on the intent to adopt a regulation. The purpose is to solicit public comments from interested persons on the following proposed regulation: NAC 576; a regulation relating to agricultural products; revising certain provisions relating to issuing certified producer’s and produce vendor certificates for agricultural products; providing a fee relating to aquaculture products; and providing other matters properly relating thereto.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify The Dept. of Agriculture in writing at 405 S. 21st Street, Sparks, NV 89431 or contact Jerri Conrad at 775-353-3619.

Copies of both the State of Nevada Board of Agriculture Agenda with supporting documentation and Open Meeting Minutes are available, at no charge, for inspection at the Dept. of Agriculture 405 S. 21st Street, Sparks, NV, 89431 or Dept. of Agriculture website at http://agri.nv.gov/. For additional information contact Jerri Conrad at 775-353-3619.

Notice of this meeting was posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, Nevada Department of Agriculture, 2150 Frazer Ave., Sparks, NV 89431, Nevada Department of Agriculture, 4780 E. Idaho Street, Elko, NV 89801, Nevada Department of Agriculture, 2300 E. St Louis Avenue, Las Vegas, NV 89104, State of Nevada Capital Building, Carson City NV, State Library and Archives, Carson City
PROPOSED REGULATION OF THE
NEVADA DEPARTMENT OF AGRICULTURE

LCB File No. ______

DIVISION OF PLANT INDUSTRY

NOTICE OF WORKSHOP TO SOLICIT COMMENTS ON PROPOSED REGULATION

The Nevada Department of Agriculture, 405 South 21st Street, Sparks, Nevada, 89431, is proposing the Amendment of regulations pertaining to chapter NAC 576, of Nevada Administrative Code. A workshop has been set for; Thursday, October 26, 2017 at 10:00am.

Nevada Department of Agriculture
405 South 21st Street
Sparks, Nevada, 89431

The purpose of the workshop is to solicit comments from interested persons on the following general topics that may be addressed in the proposed regulations:

"a regulation relating to agricultural products; revising certain provisions relating to issuing certified producer’s and produce vendor certificates for agricultural products; providing a fee relating to aquaculture products; and providing other matters properly relating thereto."

A copy of all materials relating to the proposal may be obtained at the workshop or by contacting:

Megan Zich
Plant Industry Division
Nevada Department of Agriculture
405 South 21st Street
Sparks, NV 89431
PHONE (775) 353-3670
Mzich@agri.nv.gov

A reasonable fee for copying may be charged.

This Notice of Workshop to Solicit Comments on Proposed Regulation has been sent to all persons on the agency's mailing list for administrative regulations and posted at the following locations:

Nevada Department of Agriculture
405 South 21st Street
Sparks, NV 89431

Nevada Department of Agriculture
2300 E. St Louis Avenue
Las Vegas, NV 89104
NAC 576 Proposed Amendments
Plant Division

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Adopted Regulation R146-16

ADOPTED REGULATION OF THE
STATE DEPARTMENT OF AGRICULTURE

LCB File No. [redacted]

Effective January 27, 2017

EXPLANATION – Matter in *italics* is new; matter in brackets [omitted material] is material to be omitted.

AUTHORITY: §§1-12, NRS 561.301 and 576.128. Changes in blue are from previous NAC hearings that were approved and adopted under LCB file R146-16.

A REGULATION relating to agricultural products; revising certain provisions relating to issuing certified producer’s *and produce vendor* certificates for agricultural products; providing a fee relating to aquaculture products; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

Existing law authorizes the State Department of Agriculture to adopt regulations requiring certain producers of farm products to obtain certification as an actual producer of a farm product. (NRS 576.128) The Department is also authorized under existing law to regulate aquatic agriculture to the same extent as other agriculture. (NRS 561.301) Under existing regulations, the Department will issue a certified producer certificate to certain producers of agricultural products. (NAC 576.300-576.440) This regulation includes aquaculture products, eggs and honey among the agricultural products for which a producer may obtain a certified producer’s certificate. Section 1 of this regulation revises the definition of “agricultural product” to include crops grown in the soil or any other medium, aquaculture products, eggs and honey. Section 9 of this regulation adds fees that the Department will charge for certain actions related to a certified producer’s certificate for an aquaculture product. Sections 2-8 and 10-12 of this regulation make conforming changes.
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Plant Division

Section 1. NAC 576.310 is hereby amended to read as follows:

576.310 “Agricultural product [of the soil] means a” includes, without limitation:

1. A crop grown in soil or any other medium;

2. An aquaculture product produced by aquatic farming, including, without limitation, fish, plants, crustaceans, amphibians, turtles, microorganisms or any product derived from any such fish, plant, crustacean, amphibian, turtle or microorganism;

3. Eggs; and

4. Honey.

Section/NAC 576.xxx is hereby added to include a definition and requirements for bee products.

NAC 576.xxx Bee products include but are not limited to honey, honeycomb, pollen, propolis, and beeswax.

NAC 576.xxx Bee products intended for sale must obtain a producer certificate when being sold in a raw unmodified form as defined in NAC 583.340. Once the products are modified from their raw form including but not limited to adding spices, flavorings, dairy products etc., then approval for selling products must be obtained from a state health authority.

Section/NAC 576.xxx TBD is hereby added to include a Produce Vendor definition as follows:

NAC 576.xxx “A produce vendor sells farm products that are not directly produced by the vendor. This excludes poultry, livestock or livestock products. Vendor sales may include but are not limited to farmers markets, street stands, and/or farm stands.

Sec. 2. NAC 576.320 is hereby amended to read as follows:

576.320 “Certified producer’s certificate” means a written document issued by the Department pursuant to NAC 576.330, 576.340 and 576.350 which indicates that the holder of the certificate has obtained certification that he or she is the actual producer of each agricultural product [of the soil] which is listed on the certificate.

Sec. 3. NAC 576.325 is hereby amended to read as follows:

576.325 A person who produces only organic agricultural products [of the soil] is exempt
From the requirements set forth in NAC 576.300 to 576.440, inclusive, is exempt from the fees set forth in NRS 561.301, 576.128. Certified organic growers are required to submit a completed registration as assigned by the director for traceability purposes. If additional information is needed, a site inspection may be required which will be determined by the Director.

Sec. 4. NAC 576.330 is hereby amended to read as follows:

576.330 1. To obtain a certified producer’s certificate, a person must submit to the Department, on a form prescribed by the Department, a separate application for each [plot-of-land]-site on which an agricultural product [of-the-soil] will be [grown]-produced. For the purposes of this section, a separate application is required for each [plot-of-land]-site on which an agricultural product [of-the-soil] will be [grown]-produced, if the [plot-of-land]-site is not contiguous to any other [plot-of-land]-site on which an agricultural product [of-the-soil] will be [grown]-produced.

2. The application contents must include, without limitation, will be set forth at the discretion of the director.

(a) The name, mailing address and telephone number of the applicant;
(b) The physical address of the [plot of land]-site on which each agricultural product [of the soil] will be [grown]-produced;
(c) A list of each agricultural product [of the soil] for which the applicant seeks certification and anticipates that he or she will [grow] produce and offer for sale during the 12 months for which the certificate is valid;
(d) The estimated yield of each agricultural product [of the soil] listed on the application;
(e) The harvest season of each agricultural product [of the soil] listed on the application;
(f) If an agricultural product [of the soil] is to be stored, the length of time the product will be stored;

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NAC 576 Proposed Amendments
Plant Division

(e) If any agricultural product [of the soil] produced by the applicant is in storage at the time of application, the physical address at which the product is being stored and the amount of the product that is being stored at that location at the time of application;

(b) The total area of the [plot of land which is under cultivation] site for each agricultural product [of the soil] listed on the application, designated in terms of acres or square feet, as applicable;

(i) A detailed map that indicates the location of the [plot of land] site on which any agricultural product [of the soil] listed pursuant to paragraph (e) will be [grown] produced; and

(j) The fee set forth in NAC 576.371 for the application and the inspection required pursuant to NAC 576.340.

3. Except as otherwise provided in this subsection, an application must be submitted to the Department at least 30 days before the harvest of an agricultural product [of the soil] that is listed on the application. The Department may, in its discretion, waive the requirements set forth in this subsection.

Sec. 5. NAC 576.340 is hereby amended to read as follows:

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576.340 Except as otherwise provided in NAC 576.353 or 576.356, before approving an application for a certified producer's certificate, an amended certified producer's certificate or a renewed certified producer's certificate, the Department, or an authorized representative of the Department, will inspect the [plot of land] site that is indicated on the application to verify the production of each agricultural product [of the soil] that is listed on the application or the existence in storage of each agricultural product [of the soil] that is listed on the application which has been harvested, or both.

Sec. 6. NAC 576.350 is hereby amended to read as follows:
576.350 1. Upon approval of an application, the Department will issue a certified producer’s certificate to the applicant.

2. A certified producer’s certificate must list each agricultural product {of the soil} that is produced by the holder of the certificate.

3. A certified producer’s certificate is valid for 12 months after the date on which the certificate is issued.

4. The holder of a certified producer’s certificate may apply to the Department to:

(a) Amend the certificate pursuant to NAC 576.353; and

(b) Renew the certificate pursuant to NAC 576.356.

5. A producer’s certificate must be prominently displayed at all points of sale.

Sec. 7. NAC 576.353 is hereby amended to read as follows:

576.353 1. If the holder of a certified producer’s certificate wishes to add an agricultural product {of the soil} to those listed on the certificate, he or she must submit to the Department, on a form prescribed by the Department, a separate application to amend the certificate for each contiguous {plot of land} site on which an additional agricultural product {of the soil} will be produced. For the purposes of this section, a separate application is required for each {plot of land} site on which an additional agricultural product {of the soil} will be produced if the {plot of land} site is not contiguous to any other {plot of land} site on which an agricultural product {of the soil} is produced that is listed on the certified producer’s certificate.

2. Except as otherwise provided in this subsection, if a holder of a certified producer’s certificate wishes to amend the certificate pursuant to subsection 1, the holder must submit an application to amend the certificate at least 30 days before the harvest of any additional agricultural product {of the soil}. The Department may, in its discretion, waive the requirements set forth in this subsection.
3. The application must include, without limitation:
(a) The information required pursuant to subsection 2 of NAC 576.330;
(b) An identification of each additional agricultural product [of the soil] that will be [grown] 
produced; and
(c) A detailed map that indicates the location of the [plot of land]-site on which any 
additional agricultural product [of the soil] will be [grown] produced.

4. The Department may waive the inspection of the [plot of land]-site that is indicated on the 
application to amend a certificate, which is required pursuant to NAC 576.340 to verify the 
production of each additional agricultural product [of the soil] unless any agricultural product 
[of the soil] included on the application is substantially different from the agricultural products 
[of the soil] listed on the original certificate.

5. If the Department approves an application to amend a certified producer's certificate, the 
Department will issue an amended certificate which lists the additional agricultural products [of 
the soil] that will be [grown] produced. The amended certificate expires on the expiration date 
of the original certificate.

Adopted Regulation R146-16

Sec. 8. NAC 576.356 is hereby amended to read as follows:

576.356 1. The holder of a certified producer's certificate may renew the certificate every 
12 months by submitting to the Department, on a form prescribed by the Department, an 
application to renew the certificate.

2. Except as otherwise provided in this subsection, if a holder of a certified producer's 
certificate wishes to renew the certificate, the holder must submit the application for renewal at 
least 30 days before the certified producer's certificate expires. The Department may, in its 
discretion, waive the requirements set forth in this subsection.

3. The Department may waive the inspection of the [plot of land]-site that is indicated on the
application to renew a certificate, which is required pursuant to NAC 576.340 to verify the production of each agricultural product, unless:

(a) The designation of the plot-of-land site on which an agricultural product is grown produced that is listed on the renewal application is different from the plot-of-land site designated on the original certificate; or

(b) Any agricultural products included on the renewal application are substantially different from the agricultural products listed on the original certificate.

4. The application for renewal must include:

(a) The information required pursuant to subsection 2 of NAC 576.330; and

(b) The fee for renewal set forth in NAC 576.371.

5. Upon approval of the application for renewal, the Department will issue a renewed certified producer’s certificate to the applicant. A renewed certificate is valid for 12 months after the date on which the renewal certificate is issued.

Sec. 9. NAC 576.371 is hereby amended to read as follows:

Section/NAC 576.xxx -Produce Vendor Certificates

1. The produce vendor application will be set forth at the discretion of the director.

2. If the holder of a certified vendor’s certificate wishes to add an agricultural product to those listed on the certificate, he or she must submit to the Department, on a form prescribed by the Department, to amend the certificate. Except as otherwise provided in this subsection.

3. If a holder of a produce vendor’s certificate wishes to renew the certificate, the holder must submit the application for renewal at least 30 days before the certificate expires. The Department may, in its discretion, waive the requirements set forth in this subsection.

4. A produce vendor must apply for a certificate at a minimum of 30 days prior to initiating sales in the state.

5. A produce vendor must maintain a record of farms supplying products for a minimum of 12 months.

6. The produce vendor certificate must be prominently displayed at all points of sale.
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576.371 The Department will charge and collect the following nonrefundable fees:

1. For any agricultural product except an aquaculture product:
   (a) For an application for an initial certified producer’s certificate and the inspection required pursuant to NAC 576.340........................................................................................................... $50.00
   (b) For the renewal of a certified producer’s certificate without an inspection..... $30.00
   (c) For the inspection of any plot of land-site concerning an agricultural product of the soil except an aquaculture product for which a person seeks a certified producer’s certificate which is conducted after the initial inspection has been completed and for any other additional inspections:
      (1) For each hour of inspection, calculated from the assigned office of the inspector, per hour........................................................................................................................................ $30.00
      (2) For mileage, per mile........................................................................................................ $0.40

2. For an aquaculture product:
   (a) For an application for an initial certified producer’s certificate and the inspection required pursuant to NAC 576.340...........................................................................................................$75.00
   (b) For the renewal of a certified producer’s certificate without an inspection...... $30.00
   (c) For the inspection of any site concerning an aquaculture product for which a person seeks a certified producer’s certificate which is conducted after the initial inspection has been completed and for any other additional inspections:
      (1) For each hour of inspection, calculated from the assigned office of the inspector, per hour........................................................................................................................................ $50.00

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(2) For mileage, the standard mileage reimbursement rate for which a deduction is allowed for the purposes of federal income tax calculated from the assigned office of the

405 South 21st St.
Sparks, NV 89431

2300 East St. Louis Ave.
Las Vegas, NV 89104

4780 East Idaho St.
Elko, NV 89801

agri.nv.gov
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Plant Division

Inspector.

Sec. 10. NAC 576.400 is hereby amended to read as follows:

576.400 A person shall not use a certified producer’s certificate to claim or imply that the person is the producer of an agricultural product [of the soil] which he or she did not produce.

Sec. 11. NAC 576.410 is hereby amended to read as follows:

576.410 The Director may issue a written order to stop the sale of an agricultural product [of the soil] if that product is advertised, sold, labeled or otherwise represented as certified in violation of NAC 576.300 to 576.440, inclusive. A person shall not sell an agricultural product [of the soil] for which the Director has issued a written order to stop the sale pursuant to this section until the Department determines that the advertising, selling, labeling or other representation of the product complies with NAC 576.300 to 576.440, inclusive.

Sec. 12. NAC 576.440 is hereby amended to read as follows:

576.440 A person:

1. Who is issued a written order to stop the sale of an agricultural product [of the soil] pursuant to NAC 576.410; or

2. Whose certified producer’s certificate has been suspended or revoked or has not been renewed pursuant to NAC 576.420,

☐ may request a hearing pursuant to subsection 2 of NRS 561.295.

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Adopted Regulation R146-16

LEGISLATIVE REVIEW OF ADOPTED REGULATIONS--NRS 233B.066

Informational Statement

LCB File No. R146-16

1. A clear and concise explanation of the need for the adopted regulation.
NAC 576 Proposed Amendments
Plant Division

The regulation is needed to include the practice of aquaculture in the regulations regarding agriculture in Nevada.

2. Description of how public comment was solicited, a summary of public response, and an explanation of how other interested persons may obtain a copy of the summary. Copies of the proposed regulations, notices of workshop and notices of intent to act upon the regulation were sent by U.S. mail and email to persons who were known to have an interest in the subject of aquaculture, as well as any persons who had specifically requested such notice. These documents were also made available at the website of the Nevada Department of Agriculture (NDA) www.agri.nv.gov, mailed to all county libraries in Nevada and posted at the following locations:
Nevada Department of Agriculture Nevada Department of Agriculture
405 South 21st Street 2150 Frazer Avenue
Sparks, NV 89431-5566 Sparks, NV 89431
Nevada Department of Agriculture Nevada Department of Agriculture
2300 E. St Louis Avenue 4780 E. Idaho Street
Las Vegas, NV 89104-4314 Elko, NV 89801-4672
Interested persons may obtain a copy of the summary by contacting:
Nevada Department of Agriculture
Attn: Megan Zich
(775) 353-3670
405 South 21st Street
Sparks, NV 89431

3. The number of persons who:
(a) Attended each hearing:
(b) Testified at each hearing:
NAC 576 Proposed Amendments
Plant Division

(c) Submitted written comments:
Workshop date: May 16, 2016
Number in attendance: 1
Number testifying: 0
Written statements submitted: 0

Adopted Regulation R146-16
Hearing date: October 17, 2016
Number in attendance: 0
Number testifying: 0
Written statements submitted: 4

4. For each person identified in paragraphs (b) and (c) of number 3 above, the following information if provided to the agency conducting the hearing:

(a) Name;
(b) Telephone number;
(c) Business address;
(d) Business telephone number;
(e) Electronic mail address; and
(f) Name of entity or organization represented.

1 Liz
elizabeth@urbanfins.com

2 Jerry Bowlen, Executive Director
jbowlen@bellagioresort.com
(702) 693-7962

3 Justin & Lannah Smith

405 South 21st St.
Sparks, NV 89431
agri.nv.gov

2300 East St. Louis Ave.
Las Vegas, NV 89104

4780 East Idaho St.
Elko, NV 89801
55 Elm Drive
Fallon, NV 89406
(775) 473-2829
lannahsmith@gmail.com
4 Jeannie
Jeannie_damonte@yahoo.com

5. A description of how comment was solicited from affected businesses, a summary of their response and an explanation of how other interested persons may obtain a copy of the summary.

All interested parties that we were aware of were notified of the regulation and invited to submit comments or suggestions regarding the proposed regulation. The responses were general in nature regarding the need to include aquaculture and suggestions on applicable fees. Interested persons may obtain a copy of the summary by contacting:
Nevada Department of Agriculture
Attn: Megan Zich (775) 353-3670
405 South 21st Street
Sparks, NV 89431

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6. If the regulation was adopted without changing any part of the proposed regulation, a summary of the reasons for adopting the regulation without change.

The regulation was adopted without change. Aquaculture must be included in Nevada’s agricultural system to satisfy the requirements of the Food Safety Modernization Act. The fee structure was adopted as proposed because the revenue anticipated will cover the cost of providing the service.
NAC 576 Proposed Amendments
Plant Division

7. The estimated economic effect of the regulation on the business which it is to regulate and on the public.
   (a) Estimated economic effect on the businesses which they are to regulate.
   Minimal fees equivalent to those paid by land based agriculture operations.
   (b) Estimated economic effect on the public which they are to regulate.
   Insignificant economic impact to the public.

8. The estimated cost to the agency for enforcement of the proposed regulation:
   The cost to regulate aquaculture operations will be equivalent to the cost of regulating land
   based agriculture operations. The cost is minimal and covered by the fees.

9. A description of any regulations of other State or governmental agencies which the
   regulation overlaps or duplicates and a statement explaining why the duplication or
   overlap is necessary. If the regulation overlaps or duplicates a federal regulation, the
   name of the regulating federal agency.
   This regulation does not duplicate or overlap any other state or government agencies.

10. If the regulation includes provisions that are more stringent than a federal regulation
    that regulates the same activity, a summary of such provisions.
    There are no federal regulations.

11. If the regulation provides a new fee or increases an existing fee, the total annual
    amount the agency expects to collect and the manner in which the money will be used.
    The agency anticipates in collecting $300 which will be used to cover the cost of providing
    the service.
SMALL BUSINESS IMPACT STATEMENT AS REQUIRED BY

NRS 233B.0608

(Revised LCB File# __________)

NAC 576

1. A description of the manner in which comment was solicited from affected small businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary.
   - The Proposed regulations provide clarification on the following: who must obtain a producer and/or vendor certificate; requirements for organic growers to complete a producer certificate application despite their exemption from the fee; and application content. The fee structure is not being revised and the inspection process remains the same. The regulations were available on the website of the Department of Agriculture, www.agri.nv.gov and posted at the following locations:

   NDA office Locations:
   Department of Agriculture  
   405 S. 21st Street  
   Sparks, NV 89431
   Department of Agriculture  
   2300 E. Saint Louis Ave.  
   Las Vegas, NV 89104
   Department of Agriculture
   4780 E. Idaho Street  
   Elko, NV 89801

2. The manner in which the analyses was conducted.
   - No analyses was conducted because these regulations do not have any impact on small businesses.

3. The estimated economic effect of the proposed regulation on the small businesses it is to regulate, including, without limitation:
   - The proposed regulation is not anticipated to have any economic effect on small businesses.

4. A description of the methods that the agency considered to reduce the impact of the proposed regulation on small businesses and a statement regarding whether the agency actually used any of those methods.
   - The proposed regulation is not anticipated to impact small businesses.

5. The estimated cost to the agency for enforcement of the proposed regulation.
   - No cost changes will be experienced as a result of the proposed changes.
6. If the proposed regulation provides a new fee or increases an existing fee, the total annual amount the agency expects to collect and the manner in which the money will be used.

- The proposed regulation does not include a new or increase in fees.

7. If the proposed regulation includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity, an explanation of why such duplicative or more stringent provisions are necessary.

- The proposed regulation is not considered to be more stringent than federal, state or local standards and is for improving understanding of who qualifies as a vendor or producer. Organic producers will now need to register with the NDA by completing a form very similar to the producer certificate but will continue to be exempt from any fees. This will allow NDA to meet federal produce safety goals of improving produce traceability and identifying farms that are exempt from federal regulations.

8. The reasons for the conclusion of the agency regarding the impact of a regulation on small businesses.

- Since there are no fee changes and the NAC revisions are to improve interpretation and traceability mechanisms, impact on small businesses is not anticipated.

I certify that to the best of my knowledge or belief, a concerted effort was made to determine the impact of this proposed regulation on small businesses and that the information contained in this statement was prepared properly and is accurate.

[Signature]

Director

Nevada Department of Agriculture