



Procurement Policy

Policy 2.1

POLICY

Per Nevada Revised Statute (NRS) 561.105, the Board of Agriculture shall establish the policy of the Nevada Department of Agriculture (NDA).

The Procurement Policy shall ensure all procurement and purchases support the department’s mission, are efficient and cost effective; are transparent and equitable; and meet applicable federal and state statutes, Nevada Administrative Code (NAC) and applicable federal, state and department, policies, procedures, manuals, handbooks, directives and systems.

POLICY EFFECTIVE DATE

December 02, 2020

LAST REVISED DATE

November 14, 2020

REFERENCES (not all inclusive)

NRS 277.080 – 170, 281 and 281A, 284.173, 333, 353 and 353A, 616A – 616D; Nevada Administrative Code (NAC) 284.650, 284.738, 284.754, 284.766, 333; State Administrative Manual 0300 and 1500.

POLICY REPLACES A PREVIOUSLY POLICY DATED

Purchasing #AG-1-ADM-4 dated December 3, 2014

RESPONSIBILITIES

The leadership team, consisting of the director, deputy director, and each administrator shall uphold the policies set forth by the Board of Agriculture.

APPLICABILITY

This policy applies to all NDA staff, and those who work on behalf of the NDA.

APPROVED BY:

Director

Date

Board of Agriculture

Date

This policy is not a substitute for relevant law or regulation, nor does it establish additional rights beyond those provided in law and regulation. This policy is intended to be used in

conjunction with the state law and the Rules for State Personnel Administration (NRS & NAC 284).