

**Nevada Board of Agriculture**  
Meeting notice and agenda  
*Wednesday, December 9, 2020 at 9 a.m.*



**Remote Meeting  
Information:**

**Nevada Department of Agriculture**

Meeting Link:

<https://nevadadepartmentofagriculture.my.webex.com/nevadadepartmentofagriculture.my/j.php?MTID=m1a05b750c5cf21103f41babe08c86d6f>

Meeting Number: 126 803 3397

Meeting Password: 7rEP7MYPr8P

Phone Join: +1-408-418-9388

Phone Access Code: 126 803 3397

Phone Password: 77377697

**COVID-19 Notice**

ALL PERSONS WISHING TO ATTEND THE MEETING MUST ATTEND VIA WEBEX OR TELEPHONICALLY.

- The open meeting law (Nevada Revised Statutes Chapter 241) requires public bodies such as the Nevada Board of Agriculture to conduct their meetings with at least one physical location.
- Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

**Public notice**

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (\*). Two asterisks denote possible closed session (\*\*). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board's jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at online at [http://agri.nv.gov/Administration/Board\\_of\\_Agriculture/Board\\_of\\_Agriculture\\_Public\\_Comment/](http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/). You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at [http://agri.nv.gov/Administration/Board\\_of\\_Agriculture/Board\\_of\\_Agriculture\\_Public\\_Comment/](http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/),
2. submit a completed public comment form before a board meeting via fax to 775-432-4263,
3. or submit a completed public comment form before a board meeting to Samantha Bellwood at [sbellwood@agri.nv.gov](mailto:sbellwood@agri.nv.gov).

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call Samantha Bellwood at 775-432-4263.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: the Nevada Department of Agriculture website at [agri.nv.gov](http://agri.nv.gov) or [www.notice.nv.gov](http://www.notice.nv.gov). Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at [agri.nv.gov](http://agri.nv.gov) or [www.notice.nv.gov](http://www.notice.nv.gov) or by contacting Samantha Bellwood at (775) 432-4263 or [sbellwood@agri.nv.gov](mailto:sbellwood@agri.nv.gov).

## **Agenda**

### **1. Open meeting-call meeting to order by Chair Paul Anderson**

- A. Pledge of Allegiance
- B. Roll call

### **2. Public Comment**

### **3. Minutes**

- A. \*Approve September 9, 2020 meeting minutes (*for possible action*)

### **4. Board Management**

- A. \*Election of Board Vice Chair – Paul Anderson, Chair (*for possible action*)
- B. \*Election of Board Chair – Paul Anderson, Chair (*for possible action*)
- C. Board of Agriculture 2021 meeting dates – Samantha Bellwood, Executive Assistant (*for information*)
  - i. March 9, 2021
  - ii. June 9, 2021
  - iii. September 8, 2021
  - iv. December 8, 2021

### **5. Director's Report**

- A. Report – Jennifer Ott, Director (*for information*)
- B. Operations during COVID-19 – Jennifer Ott, Director (*for information*)
- C. Bill Draft Request for Board Changes – Jennifer Ott, Director (*for information*)
- D. Nevada Administrative Code (NAC) updates – Jennifer Ott, Director (*for information*)

## **6. Animal Industry**

- A. Board update – Doug Farris, Administrator (*for information*)

## **7. Food and Nutrition**

- A. Board update – Homa Anoshehpour, Administrator (*for information*)

## **8. Administration**

- A. Board update – Jerri Conrad, Deputy Director (*for information*)
- B. \*Department Contracts policy revision – Jerri Conrad, Deputy Director (*for possible action*)
- C. \*Department Procurement policy revision – Jerri Conrad, Deputy Director (*for possible action*)
- D. \*Department Attendance and Leave policy revision – Jerri Conrad, Deputy Director (*for possible action*)

## **9. Plant Industry**

- A. Board update – Ashley Jeppson, Administrator (*for information*)

## **10. Consumer Equitability**

- A. Board update – Cadence Matijevich, Administrator (*for information*)
- B. \*Discussion and adoption of proposed regulations for LCB File No. R080-20 regarding the amendment of regulations pertaining to chapter 590 of the Nevada Administrative Code (*for possible action*)

## **11. Public Comment**

## **12. Adjournment**