



DEPARTMENT OF AGRICULTURE

**INSTRUCTIONS FOR APPLYING FOR  
LIVESTOCK/ AGRICULTURE PRODUCT DEALERS LICENSE**

1. Complete the application, sign and date. Please include your **Date of Birth, Social Security Number or Federal Tax ID Number** and your **Estimated Annual Volume of Purchase**. If a question is not applicable to your situation, write in **N/A. DO NOT leave any questions unanswered.**

Complete the **financial statement** on the last page of the application, or attach a current financial statement from your accounting firm.

Complete the **Child Support Statement** required by N.R.S. 425.395. In the case of a corporation, a separate statement must be signed by each agent.

Complete the **Appointment Form** and have it **notarized**. The Appointment form allows the Director of Nevada State Department of Agriculture to accept civil process.

2. **BONDING REQUIREMENTS**

**Registered Livestock/Agriculture Product Dealers (Interstate Commerce)**

**Livestock Dealers:** Submit a copy of your surety bond filed with the USDA, Packers and Stockyards Administration. The amount of the bond will be established by the Packers and Stockyards Administration based on the applicants' annual volume of purchase but in no case must the bond be less than \$10,000.00 as established by Nevada Revised Statute. **Packers & Stockyards telephone 303 375-4241.**

**Agriculture Product Dealers:** Submit a surety bond (original) or other security agreement issued by a surety company, in no case less than \$10,000.00 as established by Nevada Revised Statute.

**Livestock/Agriculture Product Dealer (operating solely within the State of Nevada)**

Submit a surety bond (original) or other security agreement issued by a surety company doing business in Nevada in the amount based on the formula used by the Packers and Stockyards Administration, but in no case less than \$10,000.00 as established by Nevada Revised Statute.

### **Livestock/Agriculture Product Cash Buyer**

A License and bond is not required for doing business in Nevada on a cash basis. A license is required if Livestock/Agriculture Product are resold within 60 days (NRS 576.0165). All transactions must be made in lawful money of the United States or by certified check.

### **Public Livestock Auction**

A person or company wishing to hold a Public Livestock Auction in this State must be licensed by the Department. If the licensee buys or sells in interstate commerce, on a commission basis, a surety bond or other trust agreement must be filed with the U.S.D.A. Packers and Stockyards Administration. Surety bonds must be in favor of the State of Nevada. A public livestock auction must maintain a line of credit of \$400,000.00 or more, effective July 1, 2015.

Bond equivalents such a Trust Agreements with Letters of Credit or Trust Fund Agreements may name the Nevada Department of Agriculture as trustee. (N.R.S. 573.035) The amount of bond will be determined by the annual volume of business or first time estimate, but must not be less than \$10,000.00.

If a Timed Certificate of Deposit is used as the bond, it must be payable to the licensee and the Nevada Department of Agriculture. The original certificate will be held by the Department for a minimum of one year.

3. Any licensee may be represented by a licensed agent(s). Please include his/her **Date of Birth, Social Security Number** and your **Estimated Annual Volume of Purchase**. A member of a firm or officer of a corporation **must sign** in the **Endorsement** section of the form. All agents' licenses are made to expire on the same date as the licensee regardless of when the agent's license was issued. Agents will receive identification cards.

#### 4. **Fees**

Dealer's License	\$100.00
Agent's License	\$ 25.00
Public Livestock Auction License	\$150.00

**Make check payable to Nevada Department of Agriculture and mail to:**

**Nevada Department of Agriculture  
Division of Livestock Identification  
405 South 21<sup>st</sup> Street  
Sparks, NV 89431  
(775) 353-3601**