

Industrial Hemp Handler Application

Plant Industry Division



The following documents must be submitted with an Industrial Hemp Handler application:

- Documentation from a local jurisdiction issued to the establishment authorizing occupancy of the building, such as a Certificate of Occupancy or a Special Use Permit.

- Documentation of successful inspections issued from local fire, building, air quality and solid waste (if applicable)

- Copy of State of Nevada Business License

- Copy of local business license and zoning permit

If you are a Marijuana Establishment Production Facility, please provide the following to help expedite the process

- Copy of Department of Taxation Marijuana Establishment Production Facility Certificate



Industrial Hemp Handler Application
Plant Industry Division

Handler information

A handling facility is defined as a facility receiving industrial hemp for processing into commodities, products or agricultural hemp seed.

Registrant name: _____

Business name: _____

Contact person: _____

Phone number: _____ Email address: _____

Mailing address: _____ Website: _____

_____ Application status:

New Renewal Modify

Social security # of applicant is required per NRS 557.210 section (a) : _____

Legal status of registrant (check one)

Limited liability company (LLC) Corporation Other: _____

Individual/sole proprietor Limited partnership _____

Nevada Secretary of State business license number: _____

Is applicant also a licensed industrial hemp grower? Yes No

Site details

County: _____ Coordinate information

Address: _____ Latitude: _____

_____ Longitude: _____

Is facility a licensed “Marijuana Production Establishment” by the Nevada Department of Taxation? Yes No If yes, license number: _____

Site local jurisdiction approval

Site(s) must be approved by local jurisdiction/zoning authority. Please provide contact information or documentation of facility approval by local jurisdictional government.

Local jurisdiction: _____

Contact name: _____ Phone: _____

Zoning approval documentation submitted with this application? Yes No



Industrial Hemp Handler Application
Plant Industry Division

Product manufacturing

Products intended to be manufactured on premises.

Check any of the following that are relevant to your interests with handling industrial hemp:

- Animal bedding
- Compost
- Cosmetic/beauty
- Dietary supplements
- Fiber
- Grain
- Hemp oil extraction
- Insulation
- Other: _____

If extraction is planned, indicate methods to be used: _____

Product manufacturing explained

Use the remaining area on this section of the form to provide a detailed explanation of product intentions (attach additional pages, if needed):

_____ I hereby declare that all the above information is accurate and my intentions shall not stray from intended purposes. If handling objectives prove to be unachievable I may alter objectives, with NDA approval, in a manner that is determined to be fit for the R&D program, otherwise my certification status will be terminated and appropriate legal action may occur.

Initials

Disclaimer: NO changes to this application may be made without NDA approval and a new application submitted.

Industrial Hemp Handler Application

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Policy/procedure acknowledgement

I, _____, declare under penalty of perjury that the provided information is true and correct and that I am the owner or person with legal control of and authority to bind, the herein named applicant, and that I have read and understand all the conditions and obligations stated herein. I accept all liability associated with the handling of industrial hemp and will accept all responsibilities associated with that handling. I understand and agree:

_____ that a registration cannot be transferred or assigned to another business, individual, or entity and that a
Initials registration is valid from date of issuance until December 31 of the issued year.

_____ that all industrial hemp plant material shall be handled and processed within the allotted period of 1 year after
Initials certification has been issued. The Department must be notified if material, is still present after the 1-year period has ended. I will submit a renewal application prior to the expiration of an active registration if I intend on continually handling industrial hemp.

_____ that each facility, with which industrial hemp shall be handled, will be associated with a separate application.
Initials

_____ that no registered handler may handle *Cannabis ssp.* plants or parts thereof that the registrant knows or, has a
Initials reason to know, are of a variety that will produce a THC content greater than 0.3% on a dry weight basis, unless otherwise approved to do so by the Nevada Department of Taxation Marijuana Program.

_____ to pay for all costs for the oversight of this program. Payment must be submitted within 30 days after
Initials invoicing.

_____ that THC concentrations for industrial hemp are declared to be under or equal to 0.3% on a dry weight basis.
Initials

_____ that any information provided to NDA can be utilized for public disclosure and be provided to law
Initials enforcement agencies without further notice to the registrant.

_____ that NDA explicitly authorizes the use of registered industrial hemp for handling purposes, unless otherwise
Initials approved.

_____ that it is illegal under federal law to possess viable hemp seed in Nevada unless it is for use in an authorized
Initials research trial.

_____ that any operations proposed to use land that is not owned by the applicant must be accompanied by a signed,
Initials notarized affidavit from the legal owner of the land consenting to approval.

_____ that alterations of any kind to this application, excluding sections 1 and 2, will require a \$250.00 amendment
Initials fee. Application details must stay consistent with all production features always.

_____ that in the event of a theft or loss of usable industrial hemp plant material, compounds derived from or
Initials commodities or products produced from industrial hemp local law enforcement and the Nevada Department of Agriculture must be notified.

_____ that applicant is in good standing with state and federal programs and does not have any outstanding
Initials payments or any unresolved non-compliances.

Signature

Date

405 South 21st St.
Sparks, NV 89431

2300 East St. Louis Ave.
Las Vegas, NV 89104

4780 East Idaho St.
Elko, NV 89801

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Plant Industry Division



Fee and payment information

Industrial hemp handler application fee:

\$1,000.00 per facility

In addition to the application fees:

- The applicant is responsible for inspection costs at \$50.00 per hour, per inspector for drive time, inspections and sampling.
- Mileage will be charged at the current IRS reimbursement rate.
- The NDA may charge a fee for any analysis conducted.
- Fees are based upon an approximation of the actual cost of performing tests.

Mail checks or money orders to:
Nevada Department of Agriculture
Attn: Industrial Hemp Program
405 South 21st Street
Sparks, Nevada 89431

Credit card charges:
Pay via phone at: 775-353-3601
Indicate payment is for handling application

Make checks payable to **Nevada Department of Agriculture.**

Application instructions

- Please file a separate application per facility location. It is possible to file multiple applications under one comprehensive payment for all locations, if the applicant intends to manage multiple handling facilities.
- When submitting this application, please ensure all information provided is accurate and current. Modification of a submitted application will require a \$250.00 amendment fee.
- It is the responsibility of each approved handling facility to follow safety guidelines involved with each manufactured product. Please refer to Nevada Administrative Code chapter 557 for testing requirements.
- All regulations related to the manufacturing of products apply to handling facilities, especially those manufacturing products intended for human consumption.
- Registration as a handler expires on December 31 of each year and may be renewed upon submission of an applications for renewal.

In signing this document, the applicant agrees to abide by all laws governing industrial hemp within the state of Nevada. Handling industrial hemp material should be done so in a manner that is consistent with Nevada Revised Statute, Chapter 557, Nevada Administrative Code, Chapter 557, and the 2014 Federal Farm Bill, Section 7606.

Signature

Date

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