



REQUEST FOR PROPOSALS (RFP)
NDA and USFS cooperative weed
management cost share grant

Proposal submission deadline

Wednesday, March 6, 2019

Must arrive by 5 p.m.

Submit proposal by email or paper form to

Nevada Department of Agriculture

Plant Industry Division

Attn: Meghan Brown

4780 East Idaho Street

Elko, NV 89801

mbrown@agri.nv.gov

The Nevada Department of Agriculture (NDA) announces the availability of funding from the United States Forest Service (USFS) State and Private Forestry Cooperative Cost-Share Program for the control of non-native invasive plants related to the protection, enhancement and restoration of greater sage grouse habitat.

PROPOSALS ARE DUE no later than 5 p.m. on March 6, 2019.

Proposals should be emailed to m.brown@agri.nv.gov or mailed hard copy to:

Nevada Department of Agriculture
ATTN: Meghan Brown
4780 East Idaho Street
Elko, NV 89801

For additional information or if you have any questions regarding this RFP, contact Dave Voth at dvoth@agri.nv.gov or (775) 738-8076.

Award information

Total amount of funding available: \$75,965.49

To be awarded to one recipient or split between two or more recipients

Award period: March 15, 2019 – December 31, 2020

Applicant eligibility

- Applicant must be a non-federal agency.
- Funds **cannot** be used on federal lands.
- Applicant must have or be in the process of applying for a Nevada state vendor number.
- Applicant must have a mechanism for receiving, documenting and reporting on grant funds and activities in place. Reporting accurate financial records is required.
- Applicant must not be in default on any other grants with the NDA.
- Applicant must have a www.eddmaps.org username and log in. Project site data must be entered into www.eddmaps.org, which houses the Nevada EDDMapS GIS database.

Additional project criteria

- Federal cost share is 50/50.
- Forest Service funding may be matched at the state, county, tribal, weed district or cooperative weed management area (CWMA) level (match can be either in-kind¹ or monetary).
- Funding can include a percentage of salary, labor, supplies and equipment (equipment consists of items \$5,000 or more in cost and must be tracked until depreciated).
- Administrative overhead/indirect charges must not exceed 10 percent.
- Project area must have 10 percent forest cover or consist of infested lands adjacent to or associated with weed threatened forested lands.
- Treatment acres will be reported annually. Treatment is defined as herbicide, biological control, cultural, mechanical and reseeding.
- A documentation of progress will be due July 1, 2020

¹ See Attachment B – In-kind match contributions examples

- An annual report will be due by March 15, 2021.
- The recipient shall monitor the performance of the grant activities to ensure that performance goals are being achieved. Performance reports **shall** contain information on the following:
 - actual acres treated;
 - acres restored and /or protected;
 - a narrative of accomplishments that directly reflects the goals of the program narrative in the application package;
 - a success story of the project you would like to highlight, including pre- and post-treatment photograph;
 - a GIS map showing location of projects, treated weed species and treatment methods used;
 - sub-grantees funded to map treatments (including any biological control) shall enter mapping, treatment and biological control release data into the EDDMaps database (<http://www.eddmaps.org/biocontrol>).
- Title VI and non-discrimination clauses must be included in grants, sub-grants, contracts and on all publications.
- U.S. Forest Service supports shall be acknowledged in any sub-grants, publications, presentations, audiovisuals or other products developed as a result of this instrument.
- Grant fund expenditures must meet OMB Circular A-87 allowable costs.
- At a minimum, before and after pictures of the basic vegetative community are required for pre-and post-monitoring of the project area.

Additional funding criteria: Funding will be considered for projects that demonstrate any or all of the following criteria.

Program goals:

- Enhance, restore or protect habitat of the greater sage grouse through the management of invasive, non-native plants on a large scale.
- Special consideration will be granted to projects that affect large-scale efforts.
- Implement projects in identified priority habitat management areas (PHMA) or critical habitat or adjacent lands that protect or enhance PHMA or critical habitat.
- Promote and create habitat connectivity for the greater sage grouse across all land ownerships (private, non-governmental, county, intra- and inter-state, tribal and federal) through the control of invasive, non-native plants.
- Work cooperatively and across various landownership boundaries.

To accomplish these goals, the program will be coordinated.

- Projects should align with and support existing state strategies/management plans for both invasive plants and the greater sage grouse and the U.S. Forest Service Greater Sage Grouse Record of Decision for Nevada.
- Projects will be coordinated across land ownerships, watersheds and boundaries and with national forests.

Projects will be integrated in approach and adaptive, to include:

- Ecologically appropriate control methods (not just herbicide applications, but a selection of treatments that provide the highest success rate while minimizing adverse ecological consequences);
- Education, awareness and limited studies regarding the efficacy of management activities (such studies will not involve a major portion of any state's cost-share funding);
- Planning;
- Survey, mapping and inventory;
- Monitoring using recommended and appropriate protocols;
- Professional trainings and workshops; and
- Appropriate restoration practices.

Projects will be focused on:

- weed districts or cooperative weed management areas (CWMAs) with active Forest Service participation;
- implementation of existing state/federal invasive plant management strategies and greater sage grouse management plans (meeting identified priorities); and
- cooperative projects that focus on protecting, enhancing and restoring habitat of the greater sage grouse impacted by invasive plants, while encouraging landscape scale habitat connectivity and multiple use where feasible.

Proposal requirements

Proposals will be scored and awarded on a competitive basis.² Projects may be funded fully, partially or not funded at all based on the scoring committee decision. All of the following must be included in the proposal.

- I. **Project narrative:** Maximum of 3 pages (minimum 11 point font). Should include brief descriptions of the following sections.
 1. **Project summary:** (150-word limit)
 2. **Contact information**
 - a. Federal grant number 17-DG-11046000-601
 - b. Organization name
 - c. Project manager name
 - d. Address
 - e. Phone number
 - f. Email address
 3. **Total grant funding requested**
 4. **Other resources:** List any other sources of funding you have secured for the upcoming project season. This proposal may be used to supplement a larger project.
 5. **Financial management contact information**
 - a. Financial manager name
 - b. Address
 - c. Phone number
 - d. Email
 - e. Tax identification number
 - f. DUNS number

² See Attachment C – Proposal scoring criteria

- g. Nevada state vendor number
- 6. **Project site description**
 - a. Location (GPS coordinates, map of project area and size of project area)
 - b. Confirmation that the site is within identified SGMA or critical habitat
 - c. Landownership(s)
 - d. Why is this area in need of enhancement, restoration or protection?
 - e. Targeted weeds
 - f. How does this project enhance, restore or protect sage grouse habitat?
- 7. **Project goals and expected outcomes**
 - a. What do you expect to accomplish with this funding?
 - b. Estimated acres to be enhanced, restored or protected
 - c. Number of people reached through outreach
- 8. **Work plan:** How will you use this funding on-the-ground?
 - a. Weed control strategies to be used
 - b. How is integrated weed management being implemented?
 - c. What technologies will be used for mapping and infestation data collection?
 - d. How will the data be implemented into EDDMapS?
 - e. Is there an educational or outreach component?
- 9. **Project timeline**
 - a. Anticipated start date of project
 - b. Anticipated completion of project
- 10. **Monitoring and maintenance**
 - a. How will the success of the project be measured?
 - b. Will the project area continue to be monitored after this grant has run its course?
 - c. What kind of maintenance will be required after the initial project is completed?
 - d. How will future maintenance be funded?
- 11. **Contingency plan**
 - a. Is there a plan to offset unforeseen costs?
 - b. Is there a plan to continue this project should it extend beyond the anticipated completion date?
- II. **Project budget:** An itemized budget must be submitted with your proposal. All expected project expenses must be broken down and accounted for under each budget category. The itemized budget table³ attached to this request for proposal **must** be used.
- III. **Budget detail:** In addition to an itemized budget table, a budget detail document to support the itemized budget is required. The budget detail must describe how figures were estimated for each of the budget categories below.
 - a. Personnel
 - b. Travel
 - c. Supplies
 - d. Equipment
 - e. Contractual
 - f. Indirect

³ See Attachment D – Itemized budget table

ATTACHMENT A: FOREST SERVICE AWARD PROVISIONS

- A. COLLABORATIVE ARRANGEMENTS. Where permitted by terms of the award and Federal law, Recipient may enter into collaborative arrangements with other organizations to jointly carry out activities with Forest Service funds available under this award.
- B. FOREST SERVICE LIABILITY TO THE RECIPIENT. The United States shall not be liable to Recipient for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by Recipient or any third party.
- C. NOTICES. Any notice given by the Forest Service or Recipient will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To Recipient, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- D. SUBAWARDS. Recipient shall notify Subrecipients under this award that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.330 through .332.
- E. USE OF FOREST SERVICE INSIGNIA. In order for Recipient to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications (Washington Office). A written request will be submitted by Forest Service, Program Manager, to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service Program Manager will notify Recipient when permission is granted.
- F. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise therefrom, either directly or indirectly.
- G. TRAFFICKING IN PERSONS.
1. Provisions applicable to a Recipient that is a private entity.

- a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients' employees may not:
 - (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procure a commercial sex act during the period of time that the award is in effect; or
 - (3) Use forced labor in the performance of the award or subawards under the award.

 - b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
 - (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:
 - i. Associated with performance under this award; or
 - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".
2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:
- a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - (1) Associated with performance under this award; or
 - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),".
3. Provisions applicable to any recipient.
- a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.

- c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

4. Definitions. For purposes of this award term:

- a. "Employee" means either:
 - (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
 - (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
- b. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery. c. "Private entity":
 - (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - (2) Includes:
 - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - ii. A for-profit organization.
- d. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

H. DRUG-FREE WORKPLACE.

1. Recipient agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
 - a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace; b. Specify the actions Recipient will take against employees for violating that prohibition; and
 - c. Let each employee know that, as a condition of employment under any award, the employee:
 - (1) Shall abide by the terms of the statement, and
 - (2) Shall notify Recipient in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
2. Recipient agree(s) that it will establish an ongoing drug-free awareness program to inform employees about

- a. The dangers of drug abuse in the workplace;
 - b. The established policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation and employee assistance programs; and
 - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
 4. Recipient agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after Recipient learns of the conviction.
 5. Within 30 calendar days of learning about an employee's conviction, Recipient must either
 - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
 - b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.
- I. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.
1. The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
 2. The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this award provision are no longer in effect.
 3. The prohibition in paragraph (1) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
 4. If the Government determines that the recipient is not in compliance with this award provision, it;

- a. Will prohibit the recipient's use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
 - b. May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.
- J. ELIGIBLE WORKERS. Recipient shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). Recipient shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.
- K. FINANCIAL STATUS REPORTING. A Federal Financial Report, Standard Form SF425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted annually. These reports are due 90 days after the reporting period ending December 31. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later than 90 days from the expiration date of the award. These forms may be found at www.whitehouse.gov/omb/grants_forms.
- L. PROGRAM PERFORMANCE REPORTS. The recipient shall perform all actions identified and funded in application/modification narratives within the performance period identified in award.

In accordance with 2 CFR 200 301, reports must relate financial data to performance accomplishments of the federal award.

Recipient shall submit annual performance reports. These reports are due 90 days after the reporting period. The final performance report shall be submitted either with Recipient's final payment request, or separately, but not later than 90 days from the expiration date of the award.

Reporting Period Ends December 31.

- M. NOTIFICATION. Recipient shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
- N. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e).

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

- O. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperatives, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- P. PUBLIC NOTICES. It is Forest Service's policy to inform the public as fully as possible of its programs and activities. Recipient is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

Recipient may call on Forest Service's Office of Communication for advice regarding public notices. Recipient is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- Q. FUNDING EQUIPMENT FOR STATE RECIPIENTS. Federal funding under this award is available for reimbursement of the State's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year. States will adhere to State laws and procedures regarding purchase, use, and disposition of equipment.
- R. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. Recipient shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this award. Follow direction in USDA Supplemental 2 CFR 415.2.
- S. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. Recipient shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil

**NDA USFS cooperative weed management cost share
grant request for proposal**
Plant Industry Division



**Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW,
Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is
an equal opportunity provider and employer.**

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

“This institution is an equal opportunity provider.”

- T. AWARD CLOSEOUT. The Recipient must submit, no later than 90 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award.

Any unobligated balance of cash advanced to Recipient must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.343(d).

If this award is closed without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- U. TERMINATION. This award may be terminated, in whole or part pursuant to 2 CFR 200.339.

V. DISPUTES.

1. Any dispute under this award shall be decided by the Director, State &Private Forestry. The Director, State &Private Forestry shall furnish Recipient a written copy of the decision.
2. Decisions of the Director, State &Private Forestry shall be final unless, within 30 days of receipt of the decision of the Director, State &Private Forestry, Recipient appeal(s) the decision to the Forest Service's Director, Acquisition Management (AQM). Any appeal made under this provision shall be in writing and addressed to the Director, AQM, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Director, State &Private Forestry.
3. In order to facilitate review on the record by the Director, AQM, Recipient shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, AQM is final.

**NDA USFS cooperative weed management cost share
grant request for proposal**
Plant Industry Division



5. The final decision by the Director, AQM does not preclude Recipient from pursuing remedies available under the law.

W. DEBARMENT AND SUSPENSION. Recipient shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should Recipient or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary. The Recipient shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-recipients or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary recipient.

**NDA USFS cooperative weed management cost share
grant request for proposal**
Plant Industry Division



Attachment B: Western states examples of standard rates for in-kind contributions⁴⁵

Item	Description	Rates per:	Idaho	Montana	Nevada	North Dakota	Utah	Average:
ATV	4X4, 300-400 CC	Day	\$90		\$80	\$60	\$120	\$88
	4X4, 300-400 CC, with sprayer unit		\$112	\$50	\$100	\$75	\$20/hour	\$100
	4X4, >400 cc w/ sprayer					\$56		\$56
	6X6, with Sprayer				\$100			\$100
	3-wheelers and motorcycles					\$56		\$56
Boat	Powered	Day	\$135	\$120	\$120	\$90	\$20/hour	\$115
	Un-Powered		\$56	\$45	\$50	\$38	\$10/hour	\$48
	Powered w/ Trailer						\$25/hour	\$25/hour
Contracted service	Ground Broadcast (not including chemical)	Acre		\$20				\$20
	Ground Spot Treatment (other than backpack)			\$80				\$80
	Backpack Treatment			\$120				\$120
GPS units	General Outdoor Use	Day	\$6	\$15	\$5	\$4	\$5/hour	\$7.50
	Attached to Handheld Computer	Day			\$12	\$8		\$10
	Post-Processing Differential Correction	Day	\$15	\$25	\$15	\$11	\$10/hour	\$17
Labor	Standard (includes Admin)	Hour	\$22	\$20	\$20	\$15	\$22	\$20

⁴ Disclaimer: These rates are a compilation of rates provided by various sources via email and exchange throughout the west created in 2006. **These rates are simply a recommendation, not standard set rates by any local, state or federal entity.**

⁵ For match rate purposes, use Nevada state rate or average (whichever rate is greater) unless a rental rate is higher. The actual rental rate can be used for loaned or purchased items.

**NDA USFS cooperative weed management cost share
grant request for proposal**
Plant Industry Division



	Volunteer Labor		\$20		\$20		\$20	\$20
Livestock	Horse/Mule	Day	\$50		\$50	\$38		\$46
	Horse/Mule with Sprayer Unit	Day	\$56		\$56	\$53		\$55
Nets	Biological Control – Sweep Nets	Day			\$6			\$6
Pumps	Transfer w/ Hose	Day	\$56		\$50		\$5/hour	\$53
Spray equipment	Average – All types except ATV	Hour	\$22.50	\$20	\$20	\$15	\$5/hour	\$20
	Backpack 3-gallons	Day	\$6	\$5	\$5	\$4	\$5/hour	\$5
	Backpack 5-gallons	Day	\$6	\$5	\$5	\$4	\$5/hour	\$5
Vehicles (excluding ATVS, see above)	Sedans, Light Trucks (4X2)	Day	\$67					\$67
	Vans, 8-12 Passenger		\$100		\$85		\$25/hour	\$93
	Trucks < 1 ton w/sprayer		\$85	\$70	\$80			\$78
	Trucks 4X4, 1 ton or less		\$95		\$86			\$90
	Trucks, 1 ton		\$135		\$85			\$110
	Trucks, >1 ton w/sprayer		\$120	\$140	\$120			\$126
	Tanker Truck w/ Spray Equip		\$355		\$300			\$328

**NDA USFS cooperative weed management cost share
grant request for proposal**
Plant Industry Division



Attachment C: Proposal scoring criteria

Applicant qualifications	Max Pts
Does the applicant meet the eligibility requirements? Is there a high level of commitment from applicant and participants? Does the applicant have the necessary expertise and organizational structure in place to successfully complete the project?	5
Project need	Max Pts
Is the site appropriate and does it meet funding requirements? Are there other funding sources currently in place to support viability and success of this project?	20
Project management plan	Max Pts
Does this project propose to implement an integrated vegetation management plan that is appropriate for the targeted invasive plant? Does the project have a mapping and data collection component using EDDMapS? Is re-vegetation addressed?	20
Project goals and outcomes	Max Pts
Are the short term and long-term goals of the project realistic and obtainable? Is the work plan adequate to meet the project goals and outcomes?	15
Annual invasives	Max Pts
Does the project address annual invasives to reduce the threat of fire in/near GRSG habitat?	10
Budget	Max Pts
Are the arrangements for financial management appropriate? Are the category figures realistic and accompanied by breakdown details? Are there matching dollars included in this project?	15
Monitoring and maintenance	Max Pts
Is there a pre-and post-monitoring plan above and beyond the minimum before and after pictures? Is there a plan for monitoring and maintenance after this grant funding is done?	10
Size and scale of project	Max Pts
Does the project take over large scale(s) of sage grouse habitat?	5
Total	100

**NDA USFS cooperative weed management cost share
grant request for proposal**
Plant Industry Division



Attachment D: Itemized budget

Budget item	NDA grant amount	Matching amount	Total project cost
<i>Personnel - Expenses incurred from labor/time of crews or staff within your organization and not contracted out work</i>			
Labor wages/salary			
Fringe benefits			
Personnel total			
<i>Travel - Expenses incurred due to travel for project</i>			
Mileage/gas (\$0.58/mile)			
Other per diem (meals and lodging)			
Travel total			
<i>Equipment - Any piece of equipment purchased for project that is more than \$5,000</i>			
Equipment type (must be a justified purchase detailed in budget detail)			
Equipment total			
<i>Supplies - Any supplies purchased to support project that are less than \$5,000</i>			
Herbicides			
Seed/shrubs			
Mulches/top soil/rock for			
Office supplies (paper, ink, etc. for reporting or outreach activities)			
GPS unit/mapping supplies			
Tools (shovels, rake, trash bags, etc. for mechanical removal or weeds)			
Personal protection equipment			
Replacement parts (spray rig)			
Other (include item name and			
Supplies total			
<i>Contractual - Service contracts that will be entered into for work for the project that will not be performed by your organization and will be paid for</i>			
Herbicide application (private licensed pesticide)			
Printing (brochures/handouts that require outside printing)			
Other (include item name/description)			
Contractual total			
<i>Indirect Costs - for financial management of grant (not to exceed 10% of direct costs of the award)</i>			
Indirect cost			
GRAND TOTAL			