



# Produce Vendor Requirements

## Frequently Asked Questions

Changes in regulation (as of Jan. 1, 2016) made it a requirement for vendors to have a certificate to sell produce, honey and eggs. Each certificate will list the products sold by the vendor and must be displayed in a highly visible location at the point of sale. Produce vendor certificates are issued by the Nevada Department of Agriculture (NDA) under the authority of Nevada Revised Statute (NRS) 576.128.

### What is a produce vendor certificate?

A produce vendor certificate is required in Nevada to sell produce not grown by that vendor or produce that is grown in another state and brought into Nevada for sale. If you hold a valid Nevada producer certificate, a produce vendor certificate is not required. However, if you sell produce that you did not grow, federal law requires records are maintained to trace a product to its previous source.

### Why is it required?

Produce vendor certificates are required to improve traceability of food sold in Nevada in compliance with the rules set forth by the FDA's Food Safety Modernization Act (FSMA), passed in 2011.

### How do I get a produce vendor certificate?

Applications can be found on the NDA's website. Produce vendors should list all products that may be offered for sale during the year the certificate is valid. Produce vendors may also apply to amend existing certificates using the application found on the website. Failure to obtain a produce vendor certificate will result in an order to stop sale and may result in loss of product.

### How much does it cost?

Currently, the cost for each certificate is \$50 for the first year and \$30 to renew.

### Do I have to renew my certificate every year?

Yes, to remain valid with the state and in compliance with the FSMA, certification renewal is required each year. Certified producers and produce vendors will receive a renewal notice from the NDA when due.

### Can I use a produce vendor certificate for processed products like jams, salsas or pickled items?

Produce vendor certificates are only issued for raw, unprocessed agricultural products, honey and eggs. Refer to NRS 446.866 and [agri.nv.gov/craftfoods](http://agri.nv.gov/craftfoods) for more information about processed products and cottage foods operations.

### Do I need a produce vendor certificate to sell plants at a farmers market?

No, but you must have a nursery stock dealer license issued by the NDA to sell plants anywhere in Nevada. Visit [agri.nv.gov/nursery](http://agri.nv.gov/nursery) for more information.

### Contact

▶ **Jake Dick, Plant Industry Division**

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✉ [jdick@agri.nv.gov](mailto:jdick@agri.nv.gov)

**Nevada Department of Agriculture**

405 S. 21st Street • Sparks, NV 89431

### Vendor information

I have received a copy of the Nevada Department of Agriculture's Produce Vendor Certificate Requirements and a produce vendor application. I understand that per NRS 587.1285, I must obtain a certificate in order to sell produce in the state of Nevada and that failure to do so will result in an order to stop sale and may result in loss of product.

Name \_\_\_\_\_

Farm name \_\_\_\_\_

Address \_\_\_\_\_

Telephone number \_\_\_\_\_

Signature of vendor \_\_\_\_\_

Date \_\_\_\_\_



**Nevada Produce Vendor Certificate Application**  
 Plant Industry Division

This application is to verify that the applicant listed below has obtained certification as a vendor of the produce listed. Please include all produce you anticipate offering for sale in the next 12 months. Certificates are valid 12 months from process date. A **\$50.00 fee** must be sent with this application to the department address below. If you would like to pay by credit card, please call 775-353-3670. The certificate will be issued once the application and fee are received. **It takes at least 10 business days to process the certificate, so please plan ahead.**

**The certificate must be prominently displayed at all times product is displayed or offered for sale. Federal Law requires records be maintained that allow for product to be traced to the previous source.**

This application is for a  **New Certificate**  **I want to add produce to a certificate I already have**  
 (No fee required to amend existing certificate)

Applicant Name: \_\_\_\_\_ Business Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Anticipated date of first sale this year: \_\_\_\_\_

	Commodity		Commodity
1		19	
2		20	
3		21	
4		22	
5		23	
6		24	
7		25	
8		26	
9		27	
10		28	
11		29	
12		30	
13		31	
14		32	
15		33	
16		34	
17		35	
18		36	

Attach additional pages if necessary

**Check here if you would like your produce vendor certificate emailed to you. Enter email address above.**

I have reviewed this application and certify that the information provided is true and correct. I further understand that the produce vendor’s certificate issued to me cannot be used to claim or imply that I am the actual producer of an agricultural product I did not produce (NAC 576.800). I understand that misuse of a produce vendor’s certificate may result in the suspension or revocation of the certificate (NAC 576.820). Federal Law requires records be maintained that allow for product to be traced to the previous source.

\_\_\_\_\_ Date \_\_\_\_\_  
 Applicant Signature

**RETURN APPLICATION AND \$50.00 FEE TO:**  
 Nevada Department of Agriculture/Produce Vendor Certificates 405 South 21<sup>st</sup> Street, Sparks, NV 89431  
 Questions? Call (775) 353-3669 or email [jdick@agri.nv.gov](mailto:jdick@agri.nv.gov)