

Jim Gibbons
Governor

STATE OF NEVADA

DONNA RISE
Director

Carson City Office
251 Jeanell Dr.
Carson City, Nevada 89703
(775) 684-5333

Elko Office
4780 E. Idaho St
Elko, Nevada 89801-4672
(775) 738-8076
Fax (775) 738-2639



DEPARTMENT OF AGRICULTURE

350 Capitol Hill Avenue
Reno, Nevada 89502-2923
Telephone (775) 688-1182 Fax (775) 688-1178

Las Vegas Office
2300 McLeod Street
Las Vegas, NV 89104-4314
(702) 486-4690
Fax (702) 486-4695

Winnemucca Office
1200 E. Winnemucca Blvd.
Winnemucca, NV 89445-2999
(775) 623-6502
Fax (775) 625-1200

Date: December 13, 2007

To: All Nevada Continuing Education Providers
«Provider»

From: Nevada Department of Agriculture
Pesticide Continuing Education Section

The end of 2007, signals 7 years of successful Pesticide Continuing Education in Nevada. 2008, looks to be a very exciting year for the Nevada Department of Agriculture (NDOA) Pesticide Continuing Education Program. As a Pesticide Continuing Education provider, the NDOA would like to inform you of some program updates and changes to, as well as, remind you of some long standing policies in regards to Pesticide Continuing Education in Nevada.

Starting in 2008, Nevada Certified Restricted-Use Pesticide (RUP) certificate holders will have the option of obtaining Pesticide Continuing Education Units to renew a current and valid RUP certification. You may start seeing these individuals in your classes. Pesticide Continuing Education is still an annual requirement for Custom Pest Control Licensees.

CE Providers:

- NAC 555.374(4) sets out the requirements for attendance. There are two points that the NDOA wants to remind providers of Continuing Education:
 - Positive photo ID is required to be presented by the licensee at the time attendance is recorded. There is no exceptions to this rule [NAC 555.374(4)(h)].
 - Applicator ID numbers (i.e. 200001, C-9999 or P-7777) are required to be recorded on the attendance sheet. There is no exception to this rule [NAC 555.374(4)(e)].
 - It is recommended that these two requirements be prominently placed on any flyers or agendas announcing a course.
- Certificate of Training(s) are not required. However, if an attendee requests a Certificate of Training one must be issued. It is advised that Nevada Certified Restricted-Use Pesticide (RUP) certificate holders request a Certificate of Training, as it is their responsibility to keep track of their own Pesticide Continuing Education units.
- Continuing education (CE) reciprocity (specific rules apply) has been a very popular way for applicators to receive CEU's in other states other than Nevada. The NDOA Pesticide Continuing Education Program will continue to offer CE reciprocity for pesticide applicators.

- Nevada regulations specifically state which kinds of continuing education instruction can be provided to applicators. Sales, pricing, marketing, public relations, Insurance, plant nutrition, soils and fertilizer ARE NOT and CAN NOT be a part of the instructors presentation. The NDOA Pesticide Continuing Education Program strictly regulates this requirement [NAC 555.374(2)]. Violators of this policy will be subject to disciplinary actions outlined in NAC 555.377.

- Attendance “sign-in” sheets – Sign-in sheets need to be turned in to the NDOA Pesticide Continuing Education Program within 30 days after the completion of the course [NAC 555.374(4)]. For classes held in November and December, please try and get sign-in sheets submitted to the NDOA Pesticide Continuing Education Program as soon as possible after the completion of the course, since Custom Pest Control licensees renew their licenses at the end of the calendar year. This is especially true for on-line, CD and Correspondence course providers.

Forms:

- Application for Continuing Education Activity – part A and the attendance sheets have changed. The new forms can be found at http://agri.nv.gov/PCO_CEapply.htm Please start using the new forms immediately. **Additional Pesticide Continuing Education information can be found on the Nevada Continuing Education Web Site at http://agri.nv.gov/PCO_CEindex.htm**

Please update as needed:

Provider #: «Provider_No»

Address:

«AddressBlock»

Contact: «Attention»

Telephone: «Telephone»

E-mail: «email»

Thanks for your attention,

Scott Cichowlaz

Scott D. Cichowlaz
Nevada Department of Agriculture
Pest Control Licensing Section
2300 McLeod Street
Las Vegas, Nevada 89104-4314

☎ Phone: 702-486-4690

☎ Fax: 702-486-4695

✉ State E-Mail: scottc@agri.state.nv.us

🌐 Agriculture Home Page: www.agri.nv.gov

🕒 Office Hours: 8:30 AM - 5:00 PM Mon - Fri

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