

Nevada Department of Agriculture
Continuing Education Regulations
as of 06-28-2006

NAC 555.372 Renewal of license for person engaged in pest control business: Requirements for continuing education. (NRS 555.320, 555.400)

1. Except as otherwise provided in subsection 3, a person who is licensed to engage in the business of pest control may not renew his license unless he certifies that he has, within the immediately preceding 12 months, completed at least six units of continuing education in courses accredited by the Director. Each unit of continuing education must be completed in a course that relates to pest control. A primary principal or principal:

(a) Is not entitled to receive credit for completing more than three units of continuing education in business management.

(b) Must complete at least one unit of continuing education in a course relating to laws and regulations governing the use of pesticides.

2. To receive credit for the completion of a unit of continuing education, a licensee must attend and successfully complete a course accredited by the Director. If the course for which credit for continuing education is sought is:

(a) An Internet course;

(b) A course contained on a compact disc;

(c) A correspondence course; or

(d) A video or other media presentation sponsored by the Cooperative Extension Service, a licensee must receive a passing grade on an examination conducted upon completion of the course or presentation.

3. The provisions of subsection 1 do not apply to a licensee who:

(a) Obtained his license for the first time less than 12 months immediately preceding the expiration of his license;

(b) Passes the general and specific examinations given pursuant to NAC 555.340 in each category of pest control in which he is currently licensed;

(c) Holds a license or certificate as a pest control adviser or certified crop adviser, or the equivalent as determined by the Director;

(d) Is an operator and has become licensed as a principal during the 12 months immediately preceding the expiration of his license by passing the general examination and at least one examination for a category of pest control given pursuant to NAC 555.340;

(e) Passes a written or oral examination specified in subsection 7 of NAC 555.290; or

(f) Is licensed solely as an agent.

4. A licensee may receive credit for the completion of a course of continuing education offered in another state if:

(a) The course is approved for continuing education by the appropriate agency of the state; and

(b) Upon completion of the course, the licensee or sponsor of the course submits to the Department:

(1) An agenda or outline for the course setting forth:

(I) The location, date and time of the course;

- (II) The topics discussed during the course; and
 - (III) The name of each speaker at the course;
 - (2) A copy of a letter or other form indicating that the appropriate agency of the state has approved the course for continuing education and the number of units of continuing education approved for the course;
 - (3) The name of each licensee from this State who attended the course as indicated by the attendance sheet for the course;
 - (4) A request to receive credit for attending the course; and
 - 5. For each course for which a licensee claims one or more units of continuing education, he may request from the course sponsor of the course:
 - (a) A certificate of completion issued by the sponsor of the course; or
 - (b) Another document or record that in the judgment of the Director adequately establishes that the licensee successfully completed the course.
- (Added to NAC by Dep't of Agriculture by R081-99, eff. 11-18-99; A by R033-01, 5-1-2002; R001-03, 9-24-2003; R052-06, 6-28-2006)

NAC 555.374 Continuing education: Prerequisites for accreditation and receipt of credit; duties of sponsor; acceptable activities. (NRS 555.400)

1. To obtain accreditation from the Director for a course of continuing education, the sponsor of the course must submit to the Department, at least 1 day before the first day of the course:
 - (a) A detailed outline of the subject matter to be presented;
 - (b) A description of the method of presentation;
 - (c) A curriculum vitae or other biographical statement of the instructor; and
 - (d) Any other information required in the application for accreditation.
2. To equal one unit of continuing education, the course for which the application is submitted must consist of at least 50 minutes of instruction and be directly related to:
 - (a) The control or management of pests;
 - (b) The classification or usage of pesticides;
 - (c) The safe handling or dispensing of pesticides; or
 - (d) A law or regulation concerning the use of pesticides.
3. The information required by subsection 1 must be submitted on an application prescribed by the Director.
4. The sponsor of a course accredited by the Director shall submit to the Department, within 30 days after the completion of the course, a list that includes:
 - (a) The name of the course;
 - (b) The course number assigned by the Director pursuant to NAC 555.375;
 - (c) The number of units of continuing education that a person who successfully completes the course may receive;
 - (d) The name of each person who attended the course;
 - (e) The identification number assigned by the Department to the licensee wishing to receive credit for completing the course;
 - (f) The name of the pest control business that employs the licensee;
 - (g) The signature of the licensee; and

(h) A statement prepared by the sponsor of the course indicating that the licensee presented to the sponsor the licensee's license as a primary principal, principal, operator or agent or any other form of identification issued by a governmental agency that includes a photograph of the licensee.

5. Except as otherwise provided in subsection 6, courses of continuing education that may be accredited by the Director include, without limitation:

- (a) A seminar;
- (b) A meeting;
- (c) An adult education class;
- (d) A correspondence class;
- (e) An Internet class;
- (f) A college or university class;
- (g) A video or other media presentation; and
- (h) Any equivalent activity approved by the Director.

6. A person who attends a meeting of the Nevada Pest Control Association may receive credit for attending the meeting without obtaining approval for the meeting pursuant to this section.

7. A person who successfully completes a course of continuing education is not entitled to receive credit for attending the course unless, at the time the sponsor of the course recorded the attendance of the person at the course, the person presented to the sponsor the identification specified in paragraph (h) of subsection 4.

(Added to NAC by Dep't of Agriculture by R081-99, eff. 11-18-99; A by R001-03, 9-24-2003; R052-06, 6-28-2006)

NAC 555.375 Continuing education: Notification of accreditation by Director.(NRS 555.400)

1. The Director will, within 30 days after receipt of a completed application for accreditation of a course of continuing education, notify the sponsor of the course whether the course has been accredited or denied accreditation.

2. If the Director approves a course for accreditation, the notice of accreditation will include the:

- (a) Course number assigned by the Director; and
- (b) Number of units of continuing education for which the course is accredited. If a course is divided into sections, the notice will identify the number of units of continuing education allocated to each section.

(Added to NAC by Dep't of Agriculture by R081-99, eff. 11-18-99)

NAC 555.376 Continuing education: Sponsorship by Department or Cooperative Extension Service. (NRS 555.400)

1. The Director will accredit a course of continuing education sponsored by the Department if the Department complies with NAC 555.374. Such a course may be in the form of:

- (a) A meeting;
- (b) Training for a certificate to use a restricted-use pesticide; or
- (c) A video, slide or other media presentation. The video, slide or other media presentation will be available for review, by appointment, at the offices of the Department and of

the Cooperative Extension Service.

2. The Director will accredit training for a certificate to use a restricted-use pesticide sponsored by the Cooperative Extension Service upon compliance with NAC 555.374.

(Added to NAC by Dep't of Agriculture by R081-99, eff. 11-18-99)

NAC 555.377 Continuing education: Expiration, withdrawal, suspension or modification of accreditation. (NRS 555.400)

1. The accreditation of an in-house course of continuing education expires on the last day of the 36th month after the course is accredited . The accreditation of any other course of continuing education expires on the last day of the 12th month after the course is accredited. A course of continuing education remains accredited for the applicable period unless the Director:

(a) Specifies a different date in the notice of accreditation; or

(b) Withdraws accreditation upon a finding of sufficient cause. Sufficient cause exists if the course as conducted does not conform to the course as described in the information provided pursuant to NAC 555.374.

2. If a sponsor of an accredited course of continuing education fails to submit to the Department a list of all persons who successfully completed the course pursuant to NAC 555.374, the Director may withdraw, suspend or modify the accreditation of the course.

3. Before the Director withdraws, suspends or modifies the accreditation of a course, he will give the sponsor:

(a) Notice in writing of his intention to withdraw, suspend or modify the accreditation and his reasons for taking that action; and

(b) An opportunity to respond.

(Added to NAC by Dep't of Agriculture by R081-99, eff. 11-18-99; A by R052-06, 6-28-2006)