

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE

NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Fritz Richards

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Minutes

Wednesday, January 31, 2013 at 4:00 PM

Washoe County Extension Office

Video Sites: Douglas County Extension Office, Smith Valley Library

Please note: The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting. The Board may combine two or more agenda items for consideration; and the Board may remove an item discussion relating to an item on the agenda at any time. (NRS 241.030).

Board Members Present

Reno: Sara Chvilicek

Gardnerville: Matt McKinney, Tonja Dressler

Smith Valley: Andy Miller

Board Members Absent

Bev Elston, Fritz Richards

Board Staff Present

Reno: Dennis Hellwinkel –Treasurer, Shane Chesney – AG’s Office,

Dennis Belcourt – Ag’s Office

Gardnerville: Doris Hoskin

Public Present

Reno: Allison Welling, Susan Rogers, Montana Beck

Sandy Wallin, Lori Piccinini, Mrs. Pruett

Gardnerville: Nita Vick

Smith Valley: Elaine Greene, Mrs. Johnston

1-Call to order, roll call of members and establish quorum

President McKinney called the meeting to order at 4:01 p.m. and welcomed everyone to the meeting. Next, he conducted a roll call of members. A quorum was established.

Public Comment

Mr. Hellwinkel gave an update on the flooded office situation. Mr. Hellwinkel updated the Board on A.B. 19 which transfers the duties of the State Advisory Board of Trustees, for the trust relating to the fairgrounds, to the Nevada Junior Livestock Show Board

2-Review and Approval of the Agenda

Ms. Chvilicek moved to approve, seconded by Ms. Dressler. The motion was passed.

3-Review and Approval of October 3, 2012, meeting minutes

Ms. Chvilicek moved to approve as presented, seconded by Ms. Dressler. The motion was passed.

4-Correspondence

a) Lyon County Certificate of Appreciation

Mr. Hellwinkel and Mrs. Hoskin reported on the correspondence received. Ms. Chvilicek moved to file as presented, seconded by Ms. Dressler. The motion was passed.

5-Financial Report

a) Financial Update

Mr. Hellwinkel presented the financial report as of January 31, 2013. He reported 1 outstanding invoice of \$440.00 due from Larry Pedrett and 2 uncleared checks, 1 for \$12.00 and 1 for \$1258. He requested authorization to move funds from the Heritage Bank Money Market account to a higher interest rate account. Ms. Dressler moved to receive and file the financial report, seconded by Mr. Miller. The motion was passed. Ms. Chvilicek moved to give authorization to Mr. Hellwinkel to move \$150,000.00 from Heritage Bank Money Market account to either a CD or a MMA with a higher interest rate, it was seconded by Ms. Dressler. The motion was passed.

b) Scholarship Program Update

Mr. Hellwinkel reported all of 2012 Recipients have sent in their paperwork and received their first payment. He also reported Holly Pecetti made a \$2000.00 donation to the Elmo Pecetti Memorial Scholarship Fund. Mr. Hellwinkel has also been in discussions about the possibility of American Ag-Credit establishing a scholarship fund

c) Budget for 2013

Mr. Hellwinkel presented the Proposed 2013 Budget. Discussions were held on changes and additions to the budget. Reno City Council made a donation of \$1200.00. Mr. Mckinney suggested putting \$300.00 towards repairs. There was a suggestion to add show ring banners to the sponsor list at \$150.00. Mr. McKinney also suggested changing the "Buyer's Lunch" into a "Buyer's Meal" and budgeting \$2000.00 for 2013. Ms. Chvilicek moved to approve the 2013 budget as amended, it was seconded by Ms. Dressler. The motion was passed.

d) Other

None

6-Show and Office Aides

Mrs. Hoskin requested that the board consider providing 6 Show Aid Scholarships and 1 Office Aid Scholarship. It was explained that the money came from the Scholarship

Fund and that the Office Aid would work up to 100 hours and the Show Aides work varying hours. **At this point Mr. Dennis Belcourt replaced Mr. Chesney as the Attorney General Representative.** Ms. Chvilicek moved to approve \$1000.00 for the Office Aid and up to \$2500.00 for the Show Aides, it was seconded by Ms. Dressler. The motion was passed.

7-2013 Workshop/Date/Time/Location/Topic

Mr. McKinney reported the workshop will be held on March 2nd at UNR Main Station Meat Lab beginning at 9:00 a.m. The Quality Assurance Program will begin at 1:00 p.m. A \$5.00 registration fee will cover lunch cost. If individuals are only attending the Quality Assurance Program they must register but do not have to pay the \$5.00 registration fee.

8-2013 Show

a) Show Agenda-Proposed Sale and Show Changes

A discussion was held on the Revised Show Schedule. Two options were presented to the board for consideration of changes to the Sheep Show. Mr. Miller moved to keep Sheep Breeding on Thursday and Market Sheep and Showmanship on Friday and Ms. Dressler seconded it. The motion was passed by a vote of 2-1. Ms. Chvilicek moved to approve the show schedule as amended and was seconded by Ms. Dressler. The motion passed. The show schedule will be posted on the web page by February 15th.

b) Judges

Mr. McKinney reported that the beef judge will be Kris Gudel and he has contacted 2 individuals who are interested in judging swine. They are checking their schedules to see if they are available.

c) Quality Assurance

A discussion was held on having a Quality Assurance Training at the show. Mr. Miller explained that Quality Assurance Training should be done at the beginning of the project and not at the end. It was agreed to schedule a video conference training prior to the show to accommodate those youth who cannot make any of the scheduled dates.

d) Ear Tags

Mrs. Hoskin reminded everyone that ear tags for sheep, goats, and swine needed to be ordered prior to March 1st.

e) Protocol for Checkout

Mr. McKinney explained there will be 1 gate for checkout and all animals will have to be walked out except for the swine.

f) Office Equipment (Processing with credit cards.)

Mr. McKinney checked into using Square.com as payment processing for credit cards with a 2.5% fee. It was suggested to put the service fee on the next meeting agenda.

g) Other

The dance after the Ice Cream Social was discussed with the board relaying problems last year with adults consuming alcohol at the dance creating a liability for the Board. After the discussion the board agreed to allow the youth to have a dance with Washoe County 4-H and Carson City-Storey County 4-H assuming responsibility.

9-Possible Changes to Weight Limits

Ms. Chvilicek moved to remove the maximum show weight for swine and keep the maximum sale weight and was seconded by Mr. Miller. The motion was passed.

10-Old Business

a) Foundation Report

No Report. Tabled.

b) Board Member Responsibility

No Report. Tabled.

c) Policies and Procedures

No Report. Tabled.

d) Fundraising

The new Sponsorship Sheet will be distributed. Mr. Hellwinkel was directed to submit a Grant Request to the Ag Foundation for transportation costs and refreshments for the awards program on Sunday morning.

Public Comment:

Montana Beck asked the Board to consider expanding the responsibilities of the Youth Advisory Council.

11-Set Date of Next Meeting

The next meeting was scheduled for March 6th at the Department of Agriculture at 3:00 p.m.

12-Adjournment

The meeting was adjourned at 5:30 p.m.