

Minutes of Meeting

Wednesday, March 10, 2010 at 1 pm

Nevada Department of Agriculture
Board Room
405 South 21st. Street
Sparks, NV 89431

Board Members Present

Matt McKinney, Fritz Richards, Susan Casey, Andrew Munk,
Judy Rumbaugh, Dr. Steve Schafer

Board Members Present Via Teleconference

Randi Hunewill

Board Members Absent

Tonja Dressler

Public Present

Cindy Smullen, Washoe County 4-H, Sandy Wallin. Carson City and Storey
County 4-H Susan Rodgers, 4-H Bouncing Bunnies

Board Staff Present

Doris Hoskin, Board Assistant
Kirsten Zubieta, Board Assistant
Henna Rasul, Deputy Attorney General

1. ***Call to order, roll call of members and establish a quorum.**
Mr. McKinney called the meeting to order at 1:05.
2. ***Review and approval of agenda**
Miss Casey moves to approve agenda with the stipulation of being able to take some items out of order if need be. Mr. Richards seconded the

motion. Upon hearing no opposition the motion passed.

3. ***Review and approval of January 13, 2010 meeting minutes.**

Mr. McKinney asked the board to review minutes and bring up any questions or concerns regarding the minutes. Susan Casey said she found a few spelling mistakes and some grammatical errors but nothing else. Susan will give to Kirsten with corrections. Mr. Richards asked for a motion. Susan Casey seconded the motion. All members were in favor, no opposition or abstaining. The motion was carried.

4. ***Correspondence**

A lot of extra information is being placed in correspondence that does not relate to NJLS. Only items directly relating to NJLS need to be recorded. Mr. Richards votes for approval of changes regarding correspondence. Miss Casey seconded the motion. Motion passed.

5. ***Fiscal Business/Financial Reports**

Mrs. Rumbaugh handed out financial reports. Mrs. Rumbaugh then went over the financial reports and answered any questions.

Mr. Richards moved to approve the financial report. Susan Casey seconded the motion. In hearing no discussion, Mr. McKinney asked for a vote. All members were in favor of the motion. There was no one in opposition and no one who abstained. The motion was carried unanimously.

6. ***Consideration, discussion, and action regarding allowing rabbits to show in the Nevada Junior Livestock Show.**

Susan Rodgers from 4-H Bouncing Bunnies is in attendance to request consideration that rabbits are included in future NJLS. Ms. Rodgers feels that NJLS is one of the only venues for her group. Ms. Rodgers stated that her group only has one other outlet, being The Nevada State Fair, which poses their own challenges regarding weight classes, and types of rabbits that they may show. Ms. Rodgers says that many of her kids tried out for State Fair but did not meet the standards.

Mr. McKinney is willing to entertain the idea of Rabbits joining the NJLS with some requirements. One of these being that he would

prefer that the participants to own both sire, dam, and do their own breeding. Susan Rodgers stated that the current rule is that they must be able to site the sire and Dam.

Mr. McKinney wanted to know where the rabbits were harvested. The rabbits would need to be harvested under the Wholesome Food Act.

Mr. McKinney asked how many kids Susan Rodgers had at this time, Susan says she has 16 at this time and says Fallon is supportive and estimates their numbers to be about 12. Mr. McKinney stated that with these numbers it does not really warrant the expenses incurred with the judges and all that goes on with this. Ms. Rodgers feels that in time the numbers will improve.

Mrs. Hoskin would like Ms. Rodgers to provide all the requirements needed to get final approval. Mr. McKinney says he would like to table this until Ms. Rodgers can get all the areas together and get more numbers.

Mr. Richards suggests that Ms. Rodgers look into getting their own judge possibly as a favor, that the rabbits be self-sustaining when coming in. Ms. Rodgers feels like she has the contacts to do this.

Miss Casey asks Mrs. Hoskin to put a packet together for Ms. Rodgers of what she needs to get together. Dr. Schafer asked Ms. Rodger if she would be willing to be superintendent if this came together for the first year or two. Mrs. Hoskin asks Ms. Rodgers to set options for the board. Mr. McKinney said if Ms. Rodgers together by the fall 2011 Rules Committee then they could vote on.

7. ***Quality Assurance Training Update.**

Dr. Thain was unable to be at the meeting. Approximately two hundred and fifty participants have already been approved. A March 22, 2010 date is set for Washoe County at the Sage Hill Gun Club. Mrs. Hoskins states that Dr. Thain is willing to do another class in April. Dr. Thain is scheduled to do one Thursday night of the show. Dr. Thain will be e-mailing more information.

Mrs. Hoskins stated that she will photocopy the certificates as she gets them and keep them in a binder. She says that these certificates are

good for three years. Mrs. Mullens said that some of her kids had yet to receive their certificates. Miss Casey said that the Nevada Cattlemen's Association was sending the certificates out but that they had ran out and would send the certificates out as soon as they got them. Mrs. Hoskins said Dr. Thain had been sending out letters saying the certificates would be coming. Mrs. Hoskins suggested we make a motion to accept Dr. Thains list in case the participants do not get their certificates. Mr. McKinney wanted to table it until April as it was not on the agenda for today and secondly we would know by April if they still needed the certificates.

8. ***Discussion, consideration, and action regarding the 2010 Junior Livestock Show.**

a. **Hiring of show management.**

The application was placed on the web. Jaime Mendoza was the only one to reply by the deadline of February 16, 2010. Applicant agrees to same fee of \$1,200 as last year. Dr. Schafer made the motion for approval to hire Jaime Mendoza and was seconded by Mr. Richards. Board members were then asked to vote, Mrs. Hoskins asked what Mrs. Hunewill had voted and Mrs. Hunewill responded that she was also in favor of motion. Motion was then passed

- Ms. Rasul would like it be stated for the record, that a waiver should have been obtained in order to discuss the individual not present. Jaime Mendoza and Sue Hoffman were not listed on the agenda.

Upon hearing this Dr. Schafer withdrew the motion of hiring the Show Manager. Mr. Richards seconded his request to withdraw the motion. Mr. Richards then moved that Mr. McKinney as the show supervisor hire a Show Facility Manager for the sum of \$1200. Miss Casey seconded the motion. Mr. McKinney asks for all those in favor to vote upon hearing no opposition, motion passes.

b. **Hiring of show aides**

This was also posted on the web, positions going to the first six who applied. The first six were hired. NJLSB will be paying \$250.00 in scholarships to applicants. The seventh applicant was sent a letter

thanking her, and informing her that if someone backed out we would be in contact with her.

c. Office aide

Mrs. Rumbaugh would like to hire Sue Hoffman because she knows the office, invoicing, and she knows the program. Sue Hoffman's fee is \$2,500.00. Mrs. Hoskin asked how much help could we expect from our new assistant. Mrs. Rumbaugh says not much because of being unfamiliar with NJLS.

* Ms. Rasul would like it be stated for the record, that a waiver should have been obtained in order to discuss the individual not present. Jaime Mendoza and Sue Hoffman were not listed on the agenda.

Mrs. Hoskins asks since Miss Casey is approved as office manager could we make a motion for her to hire an office aid for 2500 not using a specific name? Ms Rasul agreed. Mr. Richards then moved to have Miss Casey hire an office aid for \$2500. Dr. Schafer seconded the motion. All members approved, upon hearing no opposition, motion passes.

d. Judges

Beef judge requests second night due to long drive. Swine and goat judges are asking for \$400.00 with expenses. Goat judge will also judge sheep. Dr. Schafer made the motion for approval of \$400.00 with expenses and was seconded by Mr. Richards. Mr. McKinney modified motion of max amount. Dr. Schafer modifies up to \$400.00 plus expenses and was seconded by Mr. Richards. All members were in favor, no members abstaining and no one opposing. The motion was carried unanimously.

e. All other items related to the preparation of the 2010 Show

(Food booth)

The Collegiate 4-H was unable to do the show for the four days, if we ever had a one-day event to let them know. Mrs. Hoskins said that the were in the process of trying to get a hold of the Lyons Club

(Brand inspector)

The Brand inspector will not be available for weight-ins but will be

available Saturday at 9:00am. to walk through barns. The inspector will return on Sunday between 10:00 a.m. and 10:30 a.m.

(Photographers)

The same Photographers from last year are available and confirmed at last year's price. The Swine photographer will be there Saturday and Sunday.

USDA inspector has been called we are waiting for a return call

Loretta will handle Model Dairy. A list for Loretta is already in the works.

DJ - Mrs. Hoskin will confirm next week and check fee.

Cindy Smullen asked NJLSB if we wanted Washoe group the help set up. Mr. Richards said yes, Saturday @ 8:00am. We are waiting for information regarding the use of the wash rack, Mr. McKinney said he would find out at the RSLEC meeting on 3/16/10.

Superintendents are available sheep, goats and swine. Still looking for beef superintendent.

We no longer have use of a motor home and will need to do interviews in the small office at the show on Friday. The interview committee at this time consists of Dr. Thain, Dr Shafer and an undecided third person.

Printed parking permits will be sent out with extras available at check in.

NJLS needs to confirm an on call vet. Dr. Thain can also be approached. Dr. Forbes will be at the sheep gate.

Disposal- WM has been contacted. We need to make sure that everyone is using the proper dumpsters and not dumpsters that are not set up as NJLSB. We need to review the dumpster clause.

f. Donor letters-donations, awards status

Donation letters have gone out. We have received four back already. Awards have been ordered. Buckles are here. Unused plaques have been re-done so we did not have to buy new ones. Ribbons have been ordered and payment for half of them has been made.

Programs- Judy and Susan are working on the program. They would like to know of any memorials that need to be mentioned.

g. Sale order

Andrew Munk would like to know why swine has been done last for the past few years. Andrew also pointed out that monies are often spent by the time the swine have gone through. Mrs. Hoskins stated that in the past the swine that had been waiting in the truck showed up at the harvest plants stressed and dehydrated. The inspector almost condemned the whole lot. Mr. Richards feels that swine should be rotated so they are not always last. He wanted a reminder to go out about the need to keep the swine hydrated.

It is mandatory that Beef go first due to the length of time for brand inspections. Mr. Richards would like to move the swine to second to last having the order go; beef, sheep, lunch, swine, and then goats. Mrs. Hoskins asks where scholarships and champions should go. After some discussion it is then revised to go scholarships, champions, beef, swine, sheep and goats. It is also felt that this would be beneficial for photos. Mrs. Hoskins asks that one person from each group stay and pull water. Mr. Richards said he will talk with them at the scales. Andrew Munk will pass the information regarding the watering on to the other leaders.

h. Audio System

Mr. Barbi was looking into a system but the system ended up being \$6,000 which was more than expected. Mr. McKinney would like to look into renting or buying. Judy suggests looking into buying used. Mrs. Hoskins would like to know if they could do without the barn system as no seems to hear it anyway and maybe we could save some money. Mr. Richards said be prepared for the backlash if we do it. Dr. Schafer would like to get two or three estimates for renting a system and possibly see if a system has scrolling as well.

i. Unity dinner

Also to known as the Larry Landa memorial dinner. The estimates that

have come in, range from high being \$20.00 to the cheapest being \$8.50. Mr. Richards motions to go with the bid of \$8.50. Dr.Schafer seconded the motion. Miss Casey abstains. The motion is passed.

**9. *Review of 2010 Nevada Junior Livestock Show Workshop,
Next proposed workshop**

Ninety seven participants attended. We received the deposit back and the event was described as a “good day”

Mrs. Hunewill said that the certificates only say beef and is also wondering about California. Mrs. Hoskins states that Dr. Thain may be able to write a letter. Mrs. Hunewill would like to get a thank you letter out as well.

Next workshop is scheduled for November.

**10. *Discussion, consideration, and action regarding meat pick up
after sale**

There has been an issue of people not picking up their meat. Mr. Richards has taken care of the Harvest facilities at this time. Mr. Richards would like to put a stipulation that any animal not picked up within a 90 days be disposed of. Mrs. Rumbaugh would like to first make sure that the animal is paid for before disposing. Dr. Schafer suggests setting a date, as an example September 1st. Mrs. Hoskins would like to set the date as August 15th.

Mr. Richards made a motion that any animal claimed paid for by August 15th that has not been picked up could then be disposed of. Miss Casey seconded the motion. There was no opposition. The motion was then passed.

**11. *Update by President Matt McKinney on the Nevada State
Regulatory Fair Board**

A meeting is scheduled within the next six months.

12. *Letters from exhibitors requesting a leave from sale day

There is one letter from Chase Workman. He is requested to have his sister take his place for him. He also stated that NJLSB has done so in the past for him. Mr. Richards would like to have exhibitors state what event they are attending and the purpose for the exemption. Mrs. Hoskins pointed out that it is not stated in the rules that they do this. Mr. Richards would like it added.

Mr. Richards made a motion to approve. Miss Casey seconded the

motion. There was no opposition. Motion passed.

13. *NJLS Panels

Reno American Banner Sheep Sales is interested in using the panels. We would be paid \$1000.00 for the use of the panels.

Due to past experiences with the panels, it is discussed to not allow the panels to be rented out. Mr. Richards made a motion to deny the lease or rent of panels. Miss Casey seconded the motion. All members are in favor and motion is passed

14. *Old Business

a. By Laws and Penalties and Procedures

No report at this time.

b. Kenneth Hellwinkel Estate

Keep as a standing item. Ms. Rasul is working with the beneficiary.

15. *Schedule next meeting and future agenda items

Next meeting is April 28, 2010 at 6:00 p.m. at the RSLEC

16. *Public Comment

Mrs. Rumbaugh said the letter of instatement for Steve Schafer was incorrect and that she contacted the Governor's office and got a new one.

17. *Adjournment