



Amended

Nevada Board of Agriculture

Meeting notice and agenda

Wednesday, March 4, 2020 at 9 a.m.

Meeting location: Nevada Department of Agriculture
405 South 21st St.,
Sparks, NV 89431
775-353-3601

Video conference: Nevada Department of Agriculture Nevada Department of Agriculture
2300 East St. Louis Avenue 4780 East Idaho Street
Las Vegas, NV 89104 Elko, NV 89801
702-668-4590 775-778-0270

Public notice

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (*). Two asterisks denote possible closed session (**). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board's jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at every board meeting and daily, during office hours, in the lobby of each Nevada Department of Agriculture office and online at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/. You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/,
2. complete a public comment form at a board meeting and submit it in person into the Board of Agriculture public comment box,
3. submit a completed public comment form before a board meeting via fax to 775-353-3661,
4. or submit a completed public comment form before a board meeting, at any of our offices, into the Board of Agriculture public comment box in the lobbies listed below.
 - a. Nevada Department of Agriculture: 405 S. 21st Street, Sparks, NV 89431
 - b. Nevada Department of Agriculture: 4780 E. Idaho Street, Elko, NV 89801
 - c. Nevada Department of Agriculture: 2300 E. St. Louis Avenue, Las Vegas, NV 89104

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call the executive assistant at 775-353-3619.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, Nevada Department of Agriculture, 2150 Frazer Avenue, Sparks, NV 89431, Nevada Department of Agriculture, 4780 E. Idaho Street, Elko, NV 89801, Nevada Department of Agriculture, 2300 St. Louis Avenue, Las Vegas, NV 89104, State of Nevada Capitol Building, Carson City NV, State Library and Archives, Carson City. Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at agri.nv.gov or www.notice.nv.gov or by visiting the Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, attention executive assistant.

***Amended* Agenda**

1. Open meeting-call meeting to order by Chair Paul Anderson

- A. Pledge of Allegiance
- B. Roll call

2. Public Comment

3. Minutes

- A. *Approve December 4, 2019 meeting minutes (*for possible action*)

4. Director's Report

- A. Report – Jennifer Ott, Director (*for information*)
- B. September board meeting date – Jennifer Ott, Director (*for information*)

5. Food & Nutrition

- A. Board update – Homa Anooshehpour, Administrator (*for information*)

6. Plant Industry

- A. Board update – Meghan Brown, Deputy Administrator (*for information*)
- B. Proposed revisions to NAC 557 to adopt regulations in response to SB 347 and address necessary fee changes – Meghan Brown, Deputy Administrator (*for information*)
- C. Proposed revisions to NAC 555 to incorporate fees for pathology and entomology – Meghan Brown, Deputy Administrator (*for information*)

7. Administration

- A. Board update – Jerri Conrad, Deputy Director (*for information*)
- B. *Department Travel policy revision – Jerri Conrad, Deputy Director (*for possible action*)

- C. *Department Record Retention and Request policy revision – Jerri Conrad, Deputy Director *(for possible action)*
- D. *Department Employee Report on Performance policy revision – Jerri Conrad, Deputy Director *(for possible action)*

8. Consumer Equitability

- A. Board update – Cadence Matijevich, Administrator *(for information)*
- B. * Request approval from the board to initiate the administrative rulemaking process to amend and update Nevada Administrative Code Chapter 590 – MOTOR VEHICLE FUEL, PETROLEUM PRODUCTS AND ANTIFREEZE - Amendments related to establishing a fee schedule for civil penalties for violation of the provisions of the Chapter; establishing a fee schedule for resampling and/or retesting of fuel(s) in the case of violation; establishing a fee schedule for reinspection to verify correction of violations; adding the address of the NDA office in Elko; amending the titles of adopted ASTM documents; and updating the prices for purchase of adopted ASTM documents. – Cadence Matijevich, Administrator *(for possible action)*

9. Animal Industry

- A. Board update – Doug Farris, Administrator *(for information)*
- B. Discussion of concerns and possible policy to improve animal quarantines – Doug Farris, Administrator *(for information)*

10. Public Comment

11. Adjournment