

**Business reference response to reference questionnaire**  
*Virginia Range Transfer of Ownership RFP*  
Animal Industry division



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**PART A: TO BE COMPLETED BY POTENTIAL OWNER**

Organization name submitting proposal: \_\_\_\_\_

**PART B: BUSINESS REFERENCE INSTRUCTIONS**

1. This reference questionnaire is being submitted to your organization for completion as a business reference for the organization listed in part A, above.
2. Each business reference is requested to submit the completed reference questionnaire with the subject line: **“Virginia Range Transfer of Ownership RFP business reference”** via email to Doug Farris, [d.farris@agri.nv.gov](mailto:d.farris@agri.nv.gov).
3. The completed reference questionnaire **MUST** be received no later than 4 p.m. on April 9, 2018.
4. Business references are **NOT** to return the reference questionnaire to the potential owner.
5. In addition to the reference questionnaire, the Nevada Department of Agriculture (NDA) may contact references by phone for further clarification, if necessary.
6. Questions regarding the reference questionnaire or process should be directed to [vrerfp@agri.nv.gov](mailto:vrerfp@agri.nv.gov). When asking a question, please include the following subject line in the email: **“Virginia Range Transfer of Ownership RFP business reference question.”**
7. The NDA requests all questions be answered. If an answer is not known, please answer as **“U/K.”** If the question is not applicable, please answer as **“N/A.”**
8. If you need additional space to answer a question or provide a comment, please attach additional pages. If attaching additional pages, please place your company/organization name on each page and reference the RFP name: **“Virginia Range Transfer of Ownership RFP.”** Please also reference the question number on additional pages.

**Confidential information when completed**

Company providing reference: \_\_\_\_\_

Contact name: \_\_\_\_\_

Title: \_\_\_\_\_

Contact phone number: \_\_\_\_\_

Contact email address: \_\_\_\_\_

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**Rating scale**

Where a rating is requested, use the rating scale provided below and the following questions by noting the appropriate number for each item. The rating scale for question 9 is different and is indicated in the question itself. Please provide any additional comments you feel would be helpful to the NDA regarding this potential owner.

Category	Rating
Poor or inadequate knowledge / performance	0
Below average knowledge / performance	1 – 3
Average knowledge / performance	4 – 6
Above average knowledge / performance	7 – 9
Excellent knowledge / performance	10

**PART C: QUESTIONS**

1. During what time period did the potential owner work with your organization?	
<b>Work started (month and year):</b>	
<b>Work ended (month and year):</b>	

2. Briefly describe the work performed by potential owner for your company.
<b>Description:</b>

3. Rate the organization’s ability to manage feral/stray livestock, including reducing and preventing public safety issues.
<b>Rating:</b>
<b>Comments:</b>

4. Rate the organization’s ability to control populations of feral animals.
<b>Rating:</b>
<b>Comments:</b>

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5. Rate the organization's ability to cooperate with stakeholders, residents and businesses.
<b>Rating:</b>
<b>Comments:</b>

6. Rate the organization's ability to partner with other organizations.
<b>Rating:</b>
<b>Comments:</b>

7. Rate the organization's ability to develop the funds necessary to manage feral/estrays livestock populations.
<b>Rating:</b>
<b>Comments:</b>

8. Rate the knowledge of the potential owner's assigned staff and their ability to accomplish duties when working with your company.
<b>Rating:</b>
<b>Comments:</b>

9. Rate the likelihood of your company recommending this potential owner for this transfer of ownership on a scale of 1 – 10 where 1 indicates you would definitely not recommend and 10 indicates you would definitely recommend.
<b>Rating:</b>
<b>Comments:</b>