

BRIAN SANDOVAL  
Governor

STATE OF NEVADA

JAMES R. BARBEE  
Director



Las Vegas Office:  
2300 McLeod Street  
Las Vegas NV 89104-4314  
(702) 668-4590  
Fax (702) 668-4567

Elko Office:  
4780 E. Idaho Street  
Elko NV 89801-4672  
(775) 738-8076  
Fax (775) 738-2639

**DEPARTMENT OF AGRICULTURE**

405 South 21<sup>st</sup> Street  
Sparks, Nevada 89431-5557  
Telephone (775) 353-3601 Fax (775) 353-3661  
Website: <http://www.agri.nv.gov>

November 7, 2014

**NOTICE OF ANNUAL RENEWAL FEE FOR  
2014 REGISTERED SERVICE AGENT LICENSE**

Your annual Registered Service Agent (RSA) license fee in the amount of \$100.00 for each location and \$20.00 per agent is due on or before December 31, 2014. Enclosed is our invoice estimated on last year's fees. If you have added or deleted agents, please make payment accordingly.

Return your remittance, together with the 2015 Registration form listing your Registered Service Agents, the form DA-WM-CSA, "Child Support Information", and a signed Acknowledgement of Placed-in-Service Procedures in the enclosed envelope. Please be sure that we also have a current copy of your Calibration Standards Report on file for your test devices.

Any application submitted without completion of ALL of the above criteria will be denied and NO license will be issued. Please use the return envelope when sending in your paperwork so that we can be assured it reaches the proper clerical staff avoiding licensing delays.

Should you have questions or changes to your registration please call JoAnn Warner at (702) 668-4546:

Regards,

*Bart O Toole*

Bart O'Toole  
Administrator  
Division of Consumer Equitability