

## December 12, 2017 Board Update

### Food and Nutrition Division



#### Development

- Staff Changes:
  - School Nutrition Manager (Education Programs Director position, Catrina Peters) resigned; position has been reclassified to Education Programs Supervisor and currently we have an open recruitment to fill the position.
  - Northern warehouse is losing a driver/warehouse worker to voluntary separation to another state agency; position is being recruited.
  - Re-opening search for contract grants manager position for Administrative Review Training (ART) and Team Nutrition grants.

#### Services and Program Updates

- The Emergency Food Assistance Program (TEFAP)
  - Regional Distributing Agencies (RDA): South – Three Square, North – Food Bank of Northern NV; took over distribution of TEFAP commodities October 1. Sub-grant awards and permanent agreements were completed.
  - Nevada Department of Agriculture (NDA) transferred all TEFAP food to RDAs the first week in October. RDAs will complete deliveries to Agencies whom will now receive monthly distributions.
  - All distribution sites remain the same except for two that changed.
  - Northern and Southern Warehouses: Ensuring continued transfer of all TEFAP food to food banks to enable on-time deliveries by RDAs to Local Distributing Agencies (LDA).
- Audit Services:
  - Determined the financial viability of multiple new and/or renewal applications for sponsors participating in the Child and Adult Care Food Program (CACFP).
  - Completed 17 Single Audit Reviews for FY 2016 and continue to be on or ahead of schedule pursuant to six-month USDA completion requirements.
  - Conducted retail milk price surveys and general store check investigations for 30 locations in the Las Vegas and Reno marketing areas.
  - Responded to 25 complaints and requests for information/investigations for dairy program.
  - Successfully transferred all dairy program paper files to electronic format.
- Summer Food Service Program (SFSP):
  - All claims have been paid; working on gathering final program numbers to update state plan.
  - We will be sending out feedback requests to partners this month to prepare debrief.
  - All administrative reviews are closed.
- CACFP:
  - Staff is approving applications and verifying income data for all sponsors.
  - Working on getting approval letters out to sponsors.
  - Currently scheduling administrative reviews with statewide sponsors.

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- Migration of Sponsor Information and Payment System (SIPS) to Child Nutrition Program (CNP) is ongoing. Application module is complete and being used by sponsors with positive feedback; staff is testing claims module in system.
- Food Safety:
  - The first regulation workshop was conducted on October 25<sup>th</sup> for NAC 583, Meat Poultry and Eggs. Eight people attended and commented; comments are being considered and changes to the NAC will be proposed.
- School Nutrition:
  - New Sponsors: six new charters schools on the National School Lunch Program (NSLP) & School Breakfast Program (SBP) for school year 2017/18.
  - All Returning Sponsor applications are approved for school year 2017/18 (30 NSLP, 11 Residential Child Care Institutions (RCCI), 9 Milk= 50 total).
  - Free and Reduced Validation Report is in progress.
  - Equipment Grant Released (\$200,000 in Funds to NSLP sponsors); due date for sponsors is December 1, 2017.
  - School Wellness Reporting: 80% of sponsors have submitted Wellness Goals for 2017/18 school year.
  - Fresh Fruit and Vegetable Program (FFVP): 12 sponsors, 87 elementary schools & \$2.7 million awarded.
  - Pizza RFP is in the beginning phase and staff is working with sponsors to dial in pizza specifications.
  - DoD Fresh Program: \$800,000 has been allocated to sponsors for fresh fruit and vegetables.
  - Thirteen administrative reviews are scheduled for school year 2017/18: 4 onsite reviews have been completed with 9 more scheduled.
- IT Services:
  - Continuing progress on critical migration of SIPS to CNP; fixing claims in system and creating reports needed.

### Training

- Audit Services:
  - Participated in Resource Management & Procurement Resources training for NSLP.
  - Participated in preparation of on-site review for Clark County School District NSLP review.
  - Participated in Clark County School District off site assessment.
- CACFP:
  - Completed application training for program sponsors in CNP.
- Food Safety:
  - The pilot program to screen for tetracycline in producer milk has been initiated and our industry milk plant personnel have been trained and the methods approved.
- TEFAP:

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- RDAs were trained on policies, procedures, regulations, systems, roles and expectations to prepare for October implementation of new distribution model.

#### Participation

- Food Safety:
  - The food safety lab participated in the annual FDA proficiency testing for antibiotics and somatic cell counts and all analysts passed.
- School Nutrition:
  - SB503 Report submitted to Director Barbee and Governor's Office.
  - Farm to School newsletter had a 5% increase in subscribers and the 6<sup>th</sup> Farm to Early Care Newsletter was released.
  - Media interest on Whole Grain Rich and Milk Waivers in Nevada.
  - USDA visits NDA for ART Grant Update meeting and Farm-to-School representatives.