

STATE OF NEVADA

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DECENTRALIZED PURCHASE ORDER

REFER TO INQUIRIES IN PURCHASE ORDER FILE
Nevada Department of Agriculture
Federal Tax ID: 88-6000022

| | | |
|---|--|---|
| SHIP TO: AGRICULTURE DEPT OF 405 S 21ST ST SPARKS NV 89431 | Failure to indicate the correct Purchase Order number on your invoice and/or failure to submit invoices properly as indicated on the Order can delay processing of payment | PURCHASE ORDER NO. PD 550X16668 |
|---|--|---|

| | | | | | | |
|-------------------|-----------|---------------------|------------------|--------|---------------------------|----------------------------|
| DATE: 02/09/16 | FY: 16 | PAGE: 001 of 001 | BID/CONTRACT NO: | TERMS: | FOB POINT: DESTINATION | DELIVERY DATE: 02/26/16 |
|-------------------|-----------|---------------------|------------------|--------|---------------------------|----------------------------|

| | |
|---|---|
| VENDOR: NATIONAL ALFALFA & FORAGE ALLIANCE DBA NAFA 4630 CHURCHILL ST STE 1 SAINT PAUL, MN 55126-3234 T29017144 A | INVOICE TO: AGRICULTURE DEPT OF 405 S 21ST ST SPARKS NV 89431 |
|---|---|

| ITEM NO. | DESCRIPTION | QUANTITY AND UNIT | UNIT PRICE | EXTENDED PRICE |
|----------|---|-------------------|-------------|----------------|
| 001 | 00000 DONATION TO SUPPORT ALFALFA SEED INDUSTRY/ MBRSHIP DUES-6/16 | 1.00 EACH | 7,072.270 | 7,072.27 |
| | | | SUB TOTAL | 7,072.27 |
| | | | GRAND TOTAL | 7,072.27 |

| Line | Fund | Agency | Org/Sub | Appr Unit | Activity | Function | Obj/Sub | Job No. | Rept Cat | Amount |
|------|------|--------|---------|-----------|----------|----------|---------|---------|----------|----------|
| 01 | 101 | 550 | 0400 | 454410 | | | 8780 | ALFALFA | | 5,000.00 |
| 02 | 101 | 550 | 0400 | 454410 | | | 7301 | ALFALFA | | 2,072.27 |

| | | |
|-------------|------|--------------------------|
| RECEIVED BY | DATE | DEPT APPROVING AUTHORITY |
| | | <i>Barbara Bell</i> |

DISTRIBUTION

FILE



FOOD & AGRICULTURE PRODUCTS
MADE & GROWN IN NEVADA

NEVADA DEPARTMENT OF AGRICULTURE

AGENCY PURCHASE REQUEST

T2901744A

Vendor: National Alfalfa and Forage Alliance (NAFA) Fiscal Year: 2016
 Address: 4630 Churchill St. #1 Date: 9/1/2015
St. Paul, MN 55126
 Tax ID #: _____ PO Number: X16668

Agency Contact: Russell Wilhelm Phone: (775) 353-3711
 Ship To Address: 405 S. 21st St. Sparks, NV 89431

| Budget/Prgm | Stock # | ROOM # | Description | Quantity | Unit Price | Total |
|-------------|---------|----------|---|----------|------------|----------|
| 4544-10 | N/A | Seed Lab | Donation to support the alfalfa seed industry | 1 | 5000.00 | 5,000.00 |
| 4544-10 | N/A | Seed Lab | Membership dues valid through June, 2016 | 1 | 2072.27 | 2,072.27 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | Shipping: | - |
| | | | | | Total: | 7,072.27 |

Reason / Justification: The Alfalfa Seed and Research Council has determined that this year a donation will be made to NAFA in order to support alfalfa seed research at the national level. Also, assessment dues are owed in order to maintain membership status within the organization. Two checks need to be created for these separate payments

Required Signatures: Originator: [Signature] Date: 9/1/2015
 Administrator: [Signature] Date: 9/28/15
 Accounting: [Signature] Date: 11/20/15
 ITC: _____ Date: _____

Make a copy for your records

Special Handling

Nevada Seed Council
Research and Promotion Board
January 15, 2015 Meeting Minutes

Walter Brinkerhoff called the meeting to order at approximately 2:07 pm at 810 6th St. Lovelock, NV and 85 Fair Grounds Rd. Winnemucca, NV via conference call connection.

The following individuals were in attendance: Walter Brinkerhoff, Jose Arias, Mike Phillips, Mike Gibson, Shouhua Wang, Russ Wilhelm with Dan Hetrick and John Hafen in Winnemucca via web broadcast.

As the first order of business, Jose Arias made a motion to nominate Russ Wilhelm as the executive secretary of the board. The motion passed unanimously.

The discussion began with the topic of NAFA dues; it was determined that Shouhua is authorized to pay the fees associated with NAFA memberships.

Discussion on NAFA continued and it was determined that last year the board donated \$20,000.00 to the Association. This year it was decided upon that the board will lessen its donation total to \$5,000.00.

Next topic of discussion was the annual NAFA conference held in Washington D.C. on February 24-26, 2015. The board feels as if it would be good to have representation from Nevada at the conference.

A motion was made to send a total of two individuals to Washington D.C. for the NAFA conference, under the understanding the NAFA will support and pay for one traveler. The motion passed unanimously.

Next order of business was the research proposal created by Dr. Doug Walsh, entitled "Implementing Lygus Management Strategies in Alfalfa Seed Production." The board agreed that supporting this research initiative would be a healthy way to spend money from the research and promotion fund.

A motion was made to donate \$5,000.00 to Dr. Walsh's research project. A caveat was interjected that a portion of that funding should go towards supporting the research assistant. The motion passed unanimously.

The meeting was adjourned at 2:34 pm.