

BRIAN SANDOVAL  
Governor

STATE OF NEVADA

Jim Barbee  
Director



Sparks Measurements and Standards Office:  
2150 Frazer Avenue  
Sparks NV 89431-5566  
(775) 688-1166  
Fax (775) 688-2533

Elko Office:  
4780 E. Idaho Street  
Elko NV 89801-4672  
(775) 738-8076  
Fax (775) 738-2639

## DEPARTMENT OF AGRICULTURE

Las Vegas Office:  
2300 McLeod Street  
Las Vegas NV 89104-4314  
(702) 486-4690  
Fax (702) 486-4695

405 South 21<sup>st</sup> Street  
Sparks Nevada 89431  
Telephone (775) 353-3600 Fax (775) 353-3638  
Website: <http://www.agri.nv.gov>

### **APPLICATION FOR PRODUCER'S CERTIFICATE 2011-2012 SEASON**

Enclosed is an application for a producer certificate. Return the completed application and the required \$50.00 fee to the address shown at the bottom of the application. Once your application is processed an inspector will visit your farm to verify the information you provided on the application. **Crops not in the ground at the time of the inspection will not be listed on the certificate. Plan ahead and send in your application at a time when most of the crops you want to certify are planted.** Your certificate will be issued after the inspection has occurred. If you grow additional crops and want them listed on the certificate you will need to submit an application to amend your certificate.

For some crops, it is not necessary to list every species of plant. For example, if you grow cut flowers, you do not have to list every species. Simply enter "Cut Flowers". The same is true for herbs – "Herbs, various" will do. Vegetables should be listed by kind (for example: summer squash, winter squash, sweet corn, broom corn, pickling cucumber, slicing cucumber) but is not necessary to list the particular variety (such as "Ronde de Nice Zucchini" or "Waltham Butternut Squash"). Perennial crops such as fruit trees and vine crops must be listed by variety ("Braeburn" or "Golden Delicious" apples for example)

Attach a map to locate your farm from the nearest town, intersection, highway, county road or state route. Also include alternate phone or other contact numbers when applicable.

We will make every effort to process your certificate and get it back to you as quickly as possible. It takes at least ten working days to process the certificate, so please plan ahead.

As a reminder, the certificate can only be used to represent crops you have grown.

Questions? Call (775) 353-3672

*Please note: If you plan to include farm fresh eggs on this application you must also attach a completed "Egg Questionnaire" which can be found on the Department's website [www.agri.state.nv.us](http://www.agri.state.nv.us) by following links to "Farmers Markets".*

Nevada Department of Agriculture

**APPLICATION FOR NEVADA PRODUCER'S CERTIFICATE FOR 2011-2012**

This application is to verify that the person / farm listed below is the actual producer of the products listed. A **\$50.00 fee** (cash, check or money order only) must be sent with this application to the Department office nearest you. Once the application and fee are received an inspector will arrange to visit your farm. Your producer certificate will be mailed to you, or can be picked up in person at the Department office. **Incomplete applications will not be processed and will be returned to sender for completion.**

This application is for a  **New Certificate**

**I want to add crops or land to a certificate I already have**

(If you are applying to add crops or land to an existing certificate, do not send fee. You will be charged only if an additional inspection is required)

1. Is farm certified organic?  Yes

No

If yes, you do not need to obtain this certificate. You must, however, post your organic certificate at the point of all sales.

2. Applicant Name: \_\_\_\_\_

3. Farm Name: \_\_\_\_\_

4. Applicant Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

5. Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

6. Farm Address (if different from above): \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

7. The property on which the following products are produced is located in \_\_\_\_\_ County.

8. Anticipated date of first sale this year: \_\_\_\_\_

9. Will any crops listed below be stored off-farm?  yes  no. If yes, be prepared to show inspector storage area and stored crops.

**ATTACH A DETAILED MAP TO HELP LOCATE YOUR FARM FROM THE NEAREST TOWN.**

	Commodity/Variety	Amount/Acreage	Harvest Season	Est. production (gross weight)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspector Signature

\_\_\_\_\_  
Date

**RETURN APPLICATION AND \$50.00 FEE TO :**

**Nevada Department of Agriculture: 405 South 21<sup>st</sup> Street Sparks, NV 89431**