

RUP Application & Continuing Education Record Renewal Summary

Return this application and fee to:
 Nevada Department of Agriculture
 Pesticide Certification Program
 2300 McLeod ST
 Las Vegas, NV 89104
 Questions: 702-668-4570

Instructions:

- Fill out the application completely. Under "Continuing Education Course Information" (Part "B"), complete each record with approved course you have taken. In the boxes in the lower right hand corner at the bottom of the page, enter the total number of hours you have completed for the current renewal period. If you are using a document other than this form as proof of continuing education (Part "B"), you still need to return this form with part "A" completed; however, **you must provide the same information as is required on Part "B" for each course completed.** Your continuing education document(s) must be returned with this application. If the information on this application or any other documents(s) you submit are incomplete, the processing of your renewal application will be delayed.
- DO NOT submit this certification renewal application and the \$25.00 certification fee unless continuing education credits have been completed. If you fail to complete the required minimum continuing education credit by the expiration year printed on your certification, you must re-examine.**
- Print or Type in the spaces below, sign and date the application.
- Nonprimary principal commercial (commercial) and private applicators may not renew a certification using CEU's unless, within the immediately preceding 4 years you have completed at least 12 units of continuing education, in which 2 units are in Laws.

A	Applicant Name:		Certification Type: <input type="checkbox"/> Commercial <input type="checkbox"/> Private	Certification Categories: <input type="checkbox"/> I – Institutional <input type="checkbox"/> J – Structural <input type="checkbox"/> K – Public Health <input type="checkbox"/> L – Fumigation <input type="checkbox"/> M – Mosquito <input type="checkbox"/> R – Nursery & Greenhouse <input type="checkbox"/> O – Wood Preservatives <input type="checkbox"/> N – Predatory <input type="checkbox"/> P – M-44 <input type="checkbox"/> U – Chemigation <input type="checkbox"/> S – Metam-Sodium	Certification Number:			
	Mailing Address:		Certification Categories: <input type="checkbox"/> A – Agriculture Plant <input type="checkbox"/> B – Agriculture Animal <input type="checkbox"/> C – Forestry <input type="checkbox"/> D – Ornamental & Turf <input type="checkbox"/> E – Seed <input type="checkbox"/> F – Aquatic <input type="checkbox"/> G – Right of Way <input type="checkbox"/> H – Industrial	Certification Fee: \$25.00				
	City:			Receipt No. _____				
	State:	Zip Code:		COURSE CEU's (Hours)				
	Home Phone: () -			Laws (L)	General (G)	Total (T)		
Alt. Phone: () -								
B	CONTINUING EDUCATION COURSE INFORMATION							
	1. Course Title:			Course No.:				
						(L)	(G)	(T)
	Location (City & State):			Date(s) Attended:				
	2. Course Title:			Course No.:				
						(L)	(G)	(T)
	Location (City & State):			Date(s) Attended:				
	3. Course Title:			Course No.:				
						(L)	(G)	(T)
	Location (City & State):			Date(s) Attended:				
	4. Course Title:			Course No.:				
						(L)	(G)	(T)
	Location (City & State):			Date(s) Attended:				
	5. Course Title:			Course No.:				
						(L)	(G)	(T)
Location (City & State):			Date(s) Attended:					
Total Renewal Hours:								
C	Signature of Applicant:						Date:	

JIM GIBBONS
Governor

STATE OF NEVADA

TONY LESPERANCE
Director

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2150 Frazer Ave.
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(775) 688-1166
Fax (775) 688-2533

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Elko, Nevada 89801-4672
(775) 738-8076
Fax (775) 738-2639



DEPARTMENT OF AGRICULTURE

405 S. 21ST St.

Sparks, Nevada 89431

Telephone (775) 353-3600 Fax (775) 353-3661

Las Vegas Office
2300 McLeod Street
Las Vegas, NV 89104-4314
(702) 668-4590
Fax (702) 668-4567

Winnemucca Office
1200 E. Winnemucca Blvd.
Winnemucca, NV 89445-2999
(775) 623-6502
Fax (775) 625-1200

To: Restricted-Use Pesticide (RUP) Certified Applicator
Subject: Certification Renewal and Optional Continuing Education Requirements for RUP Certified Applicators
Date: July 14, 2009

Is your Nevada Restricted Use Pesticide Certificate expiring this year? If it is, and you are planning to renew by utilizing continuing education credits you need to obtain 12 credit hours (this includes 2 credits of laws and regulations) before your credential expires. If you choose not to obtain continuing education credits prior to your expiration date, you may re-take the certification examinations beginning no sooner than three months before the expiration of your certification. Should you elect to re-certify by obtaining pesticide continuing education units, please note the following:

- ❖ Continuing education (CE) received must be pre-approved by the Nevada Department of Agriculture and assigned a course number if obtained in Nevada. Out-of-State classes do not need pre-approval but must be obtained in accordance with NAC 555.372. For a listing of currently approved classes go to the CE web site at: http://agri.nv.gov/PCO_CEindex.htm and click on the appropriate link.
- ❖ It is your responsibility to obtain verification of attendance from the CE provider since the Nevada Department of Agriculture **does not** track your class attendance or hours.
- ❖ Nevada Department of Agriculture approved CE must be obtained during the valid period of your certification in order to renew it. There is no “grace period” for this. If you have not obtained the required CE hours during the valid period, you must re-apply and re-examine as a new applicant.
- ❖ You will need to obtain 12 hours of CE with at least 2 of 12 hours in “Laws” by the expiration date printed on your certification card.
- ❖ Any CE hours obtained in excess of the 12 hours required cannot be carried over to the next renewal period.
- ❖ NDOA-approved CE obtained during the valid period of your certification is only valid up to one year after the expiration of your certification. Therefore, you must renew your RUP certificate within one year after it expires. However, the required CE must be obtained during the valid period of your certification. If you fail to renew your certification within one year after its expiration date, you must re-apply and re-test as a new applicant.
- ❖ Return your completed RUP Application & Continuing Education Record Renewal Summary and \$25.00 Certification fee to:
Nevada Department of Agriculture
Pesticide Certification Program
2300 McLeod ST
Las Vegas, NV 89104

If you have any questions, please contact one of the Certification Program staff members in:
Reno at 775-353-3712 (Mary Hossay) or 775-353-3716 (Charles Moses)
Las Vegas at 702-668-4570 (Scott Cichowlaz) or 702-668-4545 (Kathleen Bednarz)