

2008 NEVADA BOARD OF AGRICULTURE SHORT TERM OBJECTIVES FOR THE NEVADA DEPARTMENT OF AGRICULTURE

Objective 1

Increase educational efforts for the Department to protect the general public and agriculturally related industries from agroterrorism.

- A. Ensure all Department staff is trained in basic Incident Command System (ICS) level 100.
- B. Ensure key staff is trained in higher level ICS and State Emergency Operation (EOC) procedures.
- C. Update the Department Emergency Operation Plan for each division on an annual basis, and post the plan to the Department's website.

Objective 2

Promote Nevada's agricultural interests in the utilization of land and water resources.

Objective 3

Conduct a comprehensive review of current Department penalty and violation requirements and update as necessary to build consistency across the agency and to reduce reoccurring infractions of agency statutes and regulations.

Objective 4

Take a leadership role in serving as the liaison between the Nevada Department of Wildlife and federal agencies to ensure the best available science is used in decisions relating to wildlife management and conservation.

Objective 5

Work with Department administrators and regional managers to review and revise the administrative manual. Ensure that all board policies, along with current state fiscal and personnel policies, are addressed and considered in this update.

Objective 6

Continue to refine the scope and goals for the agricultural enforcement program.

Objective 7

Coordinate and implement state training for Board members on relevant topics such as prevention of sexual harassment and discrimination (required training), commission and board meetings, and Nevada's open meeting laws. To the extent possible, incorporate this training into regularly scheduled Board meetings.

Objective 8

Develop funding sources and hire the following high priority Department positions: Information Technology Specialist and Public Information Officer; research the possibility of using college students for web page projects and design.

Objective 9

Initiate industry and public comment for updating and revising the Department's strategic plan.

Objective 10

Continue to evaluate procedures to streamline the agency cooperative agreement process for the purpose of expediting the acquisition and expenditure of Federal grant funding.

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Objective 11

Establish a Department credit card program that streamlines procurement by employees while maintaining sound administrative procedures.

Objective 12

Continue to work to improve agency communications within the Department and between the Department, the Board, and agricultural related industries.

Objective 13

Division Administrators will perform and complete an annual self program analysis and fiscal review, on a fiscal year basis, and submit a report to the Director and the Board of Agriculture.