

Volunteer Policy

Policy 3.0



POLICY

Per Nevada Revised Statute 561.105, the Board of Agriculture shall establish the policy of the Nevada Department of Agriculture (NDA).

The Volunteer Policy shall ensure the use of volunteers, who provide a service without the expectation of compensation, to supplement staff in support of the NDA’s mission, as needed. The policy shall meet applicable federal and state statutes, Nevada Administrative Code (NAC) and applicable federal, state and department, policies, procedures, manuals, handbooks, directives and systems.

POLICY EFFECTIVE DATE

June 9, 2021

LAST REVISED DATE

May 7, 2021

REFERENCES (not all inclusive)

NRS 41.0339, 239.010, 616A – 616D; the Division of Risk Management’s Memo of Understanding and reporting procedures; NDA Volunteer Procedure

POLICY REPLACES A PREVIOUS POLICY DATED

Volunteer Services Policy #AG-1-HR-14 dated December 5, 2013

RESPONSIBILITIES

The leadership team, consisting of the director, deputy director, and each administrator shall uphold the policies set forth by the Board of Agriculture.

APPLICABILITY

This policy applies to all NDA staff, and those who work on behalf of the NDA.

APPROVED BY:

Director

Date

Board of Agriculture

Date

This policy is not a substitute for relevant law or regulation, nor does it establish additional rights beyond those provided in law and regulation. This policy is intended to be used in conjunction with the state law and the Rules for State Personnel Administration (NRS & NAC 284).