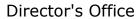
Director recruitment timeline





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Date due	Task	*Board meeting
	Draft announcement	
Complete	internally	
Complete	Director sign off	
	Send to board chair for	
	review and approval for	
Complete	posting	
Complete	HR sign off	
	Post announcement via	
	HR, share on SM via	
10/8/2018	PIO	
	Distribute	
	announcement to	
10/15/2018	NASDA, other orgs	
10/8 - 11/30/2018	Receive applications	
	Screen applications	
12/1-12/3/2018	internally	
	Review applications by	
	board chair and vice	
12/4/-12/6/2018	chair	
	Review of applications	
12/12/2018	by board	
12/12-12/14/2018	Schedule interviews	
TBD	Background check	
12/19/2018	Hold interviews	
	In case second rounds of	
	interviews needed hold	
	to schedule top	
	candidates to return for	
1/1 - 1/5/2019	second round	
	Hold for second round	
	of interviews for top	
1/2/2019	candidates	
1/3-1/5/2019	Draft offer letter	
	Submit candidate name	
	to Governor for	
1/7/2019	approval	
	Send offer letter to	
	applicant and receive	
1/14/2019	back	
	Transition from previous	
2/4/2019	employer	

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