

**Nevada Board of Agriculture**  
Meeting minutes  
*Wednesday, June 3, 2020 at 9 a.m.*



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**Remote Meeting  
Information:**

**Nevada Department of Agriculture**

405 South 21<sup>st</sup> St.

Sparks, NV 89431

<https://nevadadepartmentofagriculture.my.webex.com/nevadadepartmentofagriculture.my/j.php?MTID=md308ea4ada3d8529fd0d340123de23a7>

Meeting Number: 126 719 9740

Meeting Password: 2jGmNJ8rmH7

Phone Join: +1-408-418-9388

Phone Access Code: 126 719 9740

Phone Password: 25466587

**COVID-19 Notice**

ALL PERSONS WISHING TO ATTEND THE MEETING MUST ATTEND VIA WEBEX OR TELEPHONICALLY.

- The open meeting law (Nevada Revised Statutes Chapter 241) requires public bodies such as the Nevada Board of Agriculture to conduct their meetings with at least one physical location.
- Under an emergency directive issued March 22, 2020, the physical location requirement has been suspended.

**Public notice**

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (\*). Two asterisks denote possible closed session (\*\*). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board's jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at online at

[http://agri.nv.gov/Administration/Board\\_of\\_Agriculture/Board\\_of\\_Agriculture\\_Public\\_Comment/](http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/). You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at [http://agri.nv.gov/Administration/Board\\_of\\_Agriculture/Board\\_of\\_Agriculture\\_Public\\_Comment/](http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/),
2. submit a completed public comment form before a board meeting via fax to 775-432-4263,
3. or submit a completed public comment form before a board meeting to Samantha Bellwood at [sbellwood@agri.nv.gov](mailto:sbellwood@agri.nv.gov).

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call the executive assistant at 775-432-4263.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: the Nevada Department of Agriculture website at [agri.nv.gov](http://agri.nv.gov) or [www.notice.nv.gov](http://www.notice.nv.gov). Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at [agri.nv.gov](http://agri.nv.gov) or [www.notice.nv.gov](http://www.notice.nv.gov) or by contacting Samantha Bellwood at (775) 432-4263 or [sbellwood@agri.nv.gov](mailto:sbellwood@agri.nv.gov).

## Meeting Minutes

### 1. Open meeting-call meeting to order by Chair Paul Anderson

A. Meeting called to order at 9:00 a.m.

Board Members in attendance: Jim Snyder, Tim Duffurena, Heather Lackey, Paul Anderson, Boyd Spratling, Charlie Frey, Woody Worthington, Pete Paris, Varlin Higbee, Paul Noe, Dave Coon. Staff in attendance: Cadence Matijevich, Doug Farris, Homa Anooshehpoor, Ashley Jeppson, Samantha Bellwood, Jerri Conrad, Jennifer Ott, Dennis Belcourt.

### 2. Public Comment

No public comment submitted.

### 3. Minutes

A. \*Approve March 4, 2020 meeting minutes (*for possible action*)

Boyd Spratling moved to approve the March 4, 2020 meeting minutes. Woody Worthington seconded this motion. The motion passed.

### 4. Director's Report

A. Report – Jennifer Ott, Director (*for information*)

### 5. Food & Nutrition

A. Board update – Homa Anooshehpoor, Administrator (*for information*)

## **6. Animal Industry**

A. Board update – Doug Farris, Administrator (*for information*)

## **7. Administration**

A. Board update – Jerri Conrad, Deputy Director (*for information*)

## **8. Consumer Equitability**

A. Board update – Cadence Matijevich, Administrator (*for information*)

B. \* Request approval from the board to submit language to permanently amend Nevada Administrative Code Chapter 590 – MOTOR VEHICLE FUEL, PETROLEUM PRODUCTS AND ANTIFREEZE to the Legislative Counsel for examination in accordance with NRS 233B.063 and, upon receipt of approved or revised text from the Legislative Counsel, to carry forth the requirements of NRS Chapter 233B to prepare a small business impact statement, solicit public comment, and hold a workshop(s) on the proposed regulations. – Cadence Matijevich, Administrator (*for possible action*)

Woody Worthington moved to approve the board to initiate the administration rulemaking process to amend and update Nevada Administrative Code Chapter 590 – MOTOR VEHICLE FUEL, PETROLEUM PRODUCTS AND ANITFREEZE. The motion was seconded by Jim Snyder. The motion was approved.

## **9. Plant Industry**

A. Board update – Ashley Jeppson, Administrator (*for information*)

## **10. NDA and COVID-19**

A. Director's update – Jennifer Ott, Director (*for information*)

## **11. Public Comment**

No public comment submitted.

## **12. Adjournment**

Chairman Anderson adjourned the meeting at 10:48 a.m.