

Nevada Board of Agriculture
Meeting Minutes
Wednesday, March 4, 2020 at 9 a.m.



Meeting location: Nevada Department of Agriculture
405 South 21st St.,
Sparks, NV 89431
775-353-3601

Video conference: Nevada Department of Agriculture Nevada Department of Agriculture
2300 East St. Louis Avenue 4780 East Idaho Street
Las Vegas, NV 89104 Elko, NV 89801
702-668-4590 775-778-0270

Public notice

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (*). Two asterisks denote possible closed session (**). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board’s jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at every board meeting and daily, during office hours, in the lobby of each Nevada Department of Agriculture office and online at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/. You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/,
2. complete a public comment form at a board meeting and submit it in person into the Board of Agriculture public comment box,
3. submit a completed public comment form before a board meeting via fax to 775-353-3661,
4. or submit a completed public comment form before a board meeting, at any of our offices, into the Board of Agriculture public comment box in the lobbies listed below.
 - a. Nevada Department of Agriculture: 405 S. 21st Street, Sparks, NV 89431
 - b. Nevada Department of Agriculture: 4780 E. Idaho Street, Elko, NV 89801
 - c. Nevada Department of Agriculture: 2300 E. St. Louis Avenue, Las Vegas, NV 89104

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call the executive assistant at 775-353-3619.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, Nevada Department of Agriculture, 2150 Frazer Avenue, Sparks, NV 89431, Nevada Department of Agriculture, 4780 E. Idaho Street, Elko, NV 89801, Nevada Department of Agriculture, 2300 St. Louis Avenue, Las Vegas, NV 89104, State of Nevada Capitol Building, Carson City NV, State Library and Archives, Carson City. Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at agri.nv.gov or www.notice.nv.gov or by visiting the Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, attention executive assistant.

Meeting Minutes

1. Open meeting-call meeting to order by Chair Paul Anderson at 9:01am

- A. Pledge of Allegiance
- B. Roll call

Call to order at 9:01 a.m.

Sparks board members: Jim Snyder, Tim Duffurena, Heather Lackey, Paul Anderson, Boyd Spratling, Charlie Frey, Woody Worthington. Sparks staff: Cadence Matijevich, Doug Farris, Homa Anoshehpour, Rebecca Allured, Samantha Bellwood, Jerri Conrad, Jennifer Ott, Brandy Mooneyham. Las Vegas board members: None. Las Vegas staff: None. Elko board members: Pete Paris. Elko staff: Meghan Brown.

2. Public Comment

Sparks: Michael Perry gave public comment hoping to see Nevada be a hemp-friendly state.

Sparks: Joe Frey gave public comment in opposition to NDA's hemp regulations.

Sparks: Tom McCollough requested the NDA to hold open meetings regarding changes to hemp regulation.

Las Vegas: Warren Hardy gave public comment regarding pesticide labeling procedures. Mr. Hardy requested the board place this on their agenda for a future meeting to allow the industry to present an alternative proposal.

3. Minutes

- A. *Approve December 4, 2019 meeting minutes (*for possible action*)

Woody Worthington moved to approve the December 4, 2019 meeting minutes. Heather Lackey seconded this motion. The motion passed.

4. Director's Report

- A. Report – Jennifer Ott, Director (*for information*)
- B. September board meeting date – Jennifer Ott, Director (*for information*)

5. Food & Nutrition

- A. Board update – Homa Anooshehpour, Administrator (*for information*)

6. Plant Industry

- A. Board update – Meghan Brown, Deputy Administrator (*for information*)
- B. necessary fee changes – Meghan Brown, Deputy Administrator (*for information*)
- C. Proposed revisions to NAC 555 to incorporate fees for pathology and entomology – Meghan Brown, Deputy Administrator (*for information*)

7. Administration

- A. Board update – Jerri Conrad, Deputy Director (*for information*)
- B. *Department Travel policy revision – Jerri Conrad, Deputy Director (*for possible action*)

Woody Worthington moved to approve the department travel policy revision. Paul Noe seconded this motion. The motion passed.

- C. *Department Record Retention and Request policy revision – Jerri Conrad, Deputy Director (*for possible action*)

Paul Noe moved to approve the department record retention and request policy revision. Heather Lackey seconded this motion. The motion passed.

- D. Department Employee Report on Performance policy revision – Jerri Conrad, Deputy Director (*for possible action*)

Woody Worthington moved to approve the department employee report on performance policy revision. Charlie Frey seconded the motion. The motion passed.

8. Consumer Equitability

- A. Board update – Cadence Matijevich, Administrator (*for information*)
- B. * Request approval from the board to initiate the administrative rulemaking process to amend and update Nevada Administrative Code Chapter 590 – MOTOR VEHICLE FUEL, PETROLEUM PRODUCTS AND ANTIFREEZE - Amendments related to establishing a fee schedule for civil penalties for violation of the provisions of the Chapter; establishing a fee schedule for resampling and/or retesting of fuel(s) in the case of violation; establishing a fee schedule for reinspection to verify correction of violations; adding the address of the NDA office in Elko; amending the titles of adopted ASTM documents; and updating the prices for purchase of adopted ASTM documents. –

Cadence Matijevich, Administrator (*for possible action*)

Boyd Spratling moved to approve the board to initiate the administration rulemaking process to amend and update Nevada Administrative Code Chapter 590 – MOTER VEHICLE FUEL, PETROLEUM PRODUCTS AND ANITFREEZE. The motion was seconded by Paul Noe. The motion was approved.

9. Animal Industry

- A. Board update – Doug Farris, Administrator (*for information*)
- B. Discussion of concerns and possible policy to improve animal quarantines – Doug Farris, Administrator (*for information*)

10. Public Comment

Sparks: Chris Rusby gave public comment asking the NDA to involve the hemp industry when creating regulations and involvement in the state plan that is to be submitted to the USDA.

Sparks: Adrienne Snow gave public comment asking that the Hemp industry be involved in creating hemp regulations and the creation of the state's plan to the USDA. She also thanked the NDA for keeping an eye on the Fallon NAS expansion, although she would like the permit holders to be involved in the negotiations pertaining them.

All public comments are attached to these minutes.

11. Adjournment

Chairman Paul Anderson adjourned the meeting at 12:54 p.m.