



**Nevada Board of Agriculture
Meeting Minutes
Wednesday, December 3, 2014 9:00 A.M.**

Meeting location: Nevada Department of Motor Vehicles, Conference Room
8250 W. Flamingo Road
Las Vegas, NV 89147
702-486-8654

Via video conference: Nevada Department of Agriculture
405 S. 21st Street
Sparks, NV 89431-5557
775.353.3601

Elko County School District, Board Room
850 Elm St.
Elko, NV 89801
775-738-5196

Public Notice

*Below is an agenda of all items to be considered. **Action may be taken on items preceded by an asterisk (*).** Denotes possible closed session (**). Items on the agenda may be taken out of the posted order, items may be combined for consideration; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda. Public comment may be limited to three minutes per person at the discretion of the chairperson.*

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call the Executive Assistant at 775-353-3619.

Notice of this meeting was posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, Nevada Department of Agriculture, 2150 Frazer Ave., Sparks, NV 89431, Nevada Department of Agriculture, 4780 E. Idaho Street, Elko, NV 89801, Nevada Department of Agriculture, 2300 McLeod Street, Las Vegas, NV 89104, State of Nevada Capital Building, Carson City NV, State Library and Archives, Carson City.

Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Department of Agriculture website at www.agri.nv.gov or by visiting Nevada Department of Agriculture, 405 S. 21st St., Sparks, NV 89431.

AGENDA

1. Open meeting-call meeting to order by Chairman Dave Stix, Jr. at 9:06 a.m

- A. Pledge of Allegiance
- B. Roll call

2. Public Comment

No public comment

3. Minutes

- A. *Approve September 3, 2014 Board meeting minutes **(for possible action)** Approved. Boyd Spratling make motion to approve. Alan Perazzo seconds. Motion approved unanimously.

4. Director's Report

- A. Director's Report – Director Barbee **(for information), including, but not limited to:**
 - i. *Update on FSMA*
 - ii. *Review 561.105c*

Director mentions upcoming biennial report and annual ag report will be out in January, describes his visit to SIAL, the largest food trade show where he saw confidence in the American product, confidence in US food safety. He reports that FSMA final ruling is delayed, first time farm inspection (fresh produce) in control of FDA not USDA for farms with more than \$500,000 gross receipts, NDA has staff trained in best farming practices to support farmers in the preparation for FSMA. The director explains the NRS and NAC process and how the Board of Agriculture weigh in on appropriate topics.

5. Administration

- A. Division Goals – Director Barbee **(for information)**
- B. *Department policies – Director Barbee **(for possible action)**
 - i.* *Uniform policy update
 - ii.* *Cell phone policy update
 - iii.* *Outside employment policy update
 - iv.* *Computer use policy
 - v.* *Contract policy
 - vi.* *Purchase order policy
 - vii.* *EDDMaps super user policy
 - viii.* *Prohibitions and Penalties

Approved. Ramona Morrison moves to approve all policies. Paul Anderson seconds. Motion approved unanimously.

C. Environmental Commission regulatory change to upper Humboldt – Director Barbee ***(for information)***

D. Nevada Water Law presentation – Rick Felling, Deputy Administrator, Nevada Department of Conservation and Natural Resources, Division of Water Resources ***(for information)***

E. Public lands report – Director Barbee ***(for information)***

F. *Review usage of Reno Livestock Events Center per land trust – Director Barbee ***(for possible action)***

Discussion about how the Livestock Events Center is being used, is it focused on agriculture events, what is the Board of Agriculture’s authority over the Livestock Events Center, RSCVA/Washoe County’s oversight.

Paul Anderson moves to approve research of legal aspects of contract and if appropriate, the usage and evaluation of the services and a report back to the Board. Ramona Morrison seconds. Motion approved unanimously.

G. Legislative activities – Director Barbee ***(for information)***

H. BDR list – Director Barbee ***(for information)***

I. Board update – Dale Hansen, Fiscal Administrator ***(for information)***

J. Board update – Bob Conrad, PIO II ***(for information)***

Plant Industry

A. Board update – Dawn Rafferty, Administrator ***(for information)***

6. Consumer Equitability

A. Board update – Bart O’Toole, Administrator ***(for information)***

7. Food & Nutrition

A. Board update - Donnell Barton, Administrator ***(for information)***

8. Animal Industries

A. *Virginia Range Cooperative Agreement – Flint Wright, Administrator ***(for possible action)***

Draft agreement is in progress with the Governor’s Office, NDA, Return to Freedom. They are making progress. Board would approve any agreement. NDA, Governor’s Office and

NDOT are looking to fund fencing the remainder of HWY 50 which would largely eliminate horses traveling south. No action taken.

- B. Sheep disease transfer issue presentation – Dr. Wolff, Wildlife Biologist, Nevada Department of Wildlife and Mike Cox, Big Game Coordinator, Nevada Department of Wildlife **(for information)**
- C. Board update – Flint Wright, Administrator **(for information)**

9. Board Member Presentations

- A. *Nevada Woolgrowers Association requesting sheep inspection head tax monies from the Nevada Department of Agriculture - Pete Paris, President, Nevada Woolgrowers Association **(for possible action)**

Pete Paris will provide head tax numbers in written request. Boyd Spratling moves to approve written request for all sheep head tax monies and direct Dale Hansen to cut a check to Nevada Woolgrowers Association. Ramona Morrison seconds. Motion approved unanimously.

- B. *Reappointment oaths – Dennis Belcourt, Deputy Attorney General **(for possible action)**

Tim Dufferrena is sworn in by Deputy Attorney General Dennis Belcourt.

- C. *Officer elections - **(for possible action)**

Charlie Frey nominates David Stix to serve as Chair. Alan Perazzo seconds. Motion passes unanimously. Boyd Spratling nominates Paul Anderson for Vice Chair. Alan Perazzo seconds. Motion passes unanimously.

10. Public Comment

Director econ forum came out 6.33 billion general fund 15/16 Governor will ask all directors to cut general funds, Robert Little Ed Foster retorted and we have a party for him, Paul Anderson, Petroleum Marketers Association called and didn't like how the NDA was portrayed in YouTube video and that there are a lot more cases of this happening, Bart O'Toole CE Administrator explains that NDA completed 3 TV interviews and fulfilled channel 8 public recored request all addressing gas pump checks, showed how rarely this happens, Bart O'Toole also explained how CE has cleaned up all delinquent accounts and a new Costco program CE is testing, and CE is working with RSAs to audit every fuel station which will free up staff time

11. Adjournment

Alan Perazzo motions to adjourn the meeting. Boyd Spratling seconds. Meeting adjourned 5:12 pm.